

# 2018 Judicial Council

Chief Judge Mary Ellen Barbera\*  
Chair  
Court of Appeals

Hon. Patrick L. Woodward\*  
Chief Judge, Court of Special Appeals

Hon. John P. Morrissey\*  
Chief Judge, District Court of Maryland

Hon. Kathleen Gallogly Cox\*  
Chair  
Conference of Circuit Court Judges

Pamela Harris\*  
State Court Administrator

Hon. James A. Kenney III  
Chair  
Senior Judges Committee

Hon. Alan Wilner  
Chair  
Standing Committee on Rules of Practice and Procedure

Hon. Laura S. Ripken  
Vice-Chair, Conference of Circuit Judges

Hon. Karen H. Mason  
Prince George's County Circuit Court  
January 1, 2017 – December 31, 2018

Hon. W. Michel Pierson  
Baltimore City Circuit Court  
January 1, 2018 – December 31, 2019

Hon. Brett W. Wilson  
Dorchester County Circuit Court  
January 1, 2017 – December 31, 2018

Hon. Pamela J. Brown  
District Court in Howard County  
July 1, 2017 – December 31, 2018

Hon. Patricia L. Mitchell  
District Court in Montgomery County  
July 1, 2017 – December 31, 2018

Hon. Gerald Purnell  
District Court in Worcester County  
January 1, 2018 – December 31, 2019

Hon. Dorothy J. Wilson  
District Court in Baltimore County  
January 1, 2018 – December 31, 2019

Matthew T. Barrett  
Vice-Chair  
Conference of Circuit Court Administrators

Tamera Chester  
Administrative Clerk  
District 7  
January 1, 2017 – December 31, 2018

Hon. Amy J. Craig  
Chair  
Conference of Circuit Court Clerks

Doug Hofstedt  
Chair  
Conference of Circuit Court Administrators

Cheryl Miller  
Administrative Clerk  
District 3  
January 1, 2018 – December 31, 2019

Hon. Timothy W. Miller  
Vice-Chair  
Conference of Circuit Court Clerks

Roberta Wamken  
Chief Clerk  
District Court

Faye Gaskin, Staff  
Deputy State Court Administrator

\* Denotes Executive Committee Member

Alternative Dispute Resolution  
Committee

Court Access and Community  
Relations Committee

Court Operations Committee

Court Technology Committee

District Court Chief Judge's  
Committee

Domestic Law Committee

Education Committee

Juvenile Law Committee

Legislative Committee

Senior Judges Committee

Specialty Courts and Dockets  
Committee

Alternative Dispute Resolution Committee

Hon. Mimi Cooper, Chair  
January 1, 2018 – December 31, 2019

Hon. Paul Bowman  
Senior Judge  
January 1, 2017 – December  
31, 2018

Hon. Nathan Braverman  
Senior Judge  
January 1, 2017 – December  
31, 2018

Magistrate Theresa Furnari  
Baltimore City Circuit Court  
January 1, 2018 – December  
31, 2019

Hon Melvin J. Jews  
District Court in Dorchester  
County  
January 1, 2017 – December  
31, 2018

Hon. Peter B. Krauser  
Senior Judge  
January 1, 2018 – December  
31, 2019

Hon. William R. Nicklas, Jr.  
Frederick County Circuit  
Court  
January 1, 2017 – December  
31, 2018

Hon. John S. Nugent  
Baltimore City Circuit Court  
January 1, 2018 - December  
31, 2019

Hon. Thomas G. Ross  
Queen Anne's County  
Circuit Court  
January 1, 2018 – December  
31, 2019

Hon. Julie R. Rubin  
Baltimore City Circuit Court  
January 1, 2017 – December  
31, 2018

Timothy Sheridan  
Circuit Court Administrator  
Baltimore County  
January 1, 2018 – December  
31, 2019

Hon. Dennis Sweeney  
Senior Judge  
January 1, 2017 – December  
31, 2018

Hon. Alexander Wright, Jr.  
Court of Special Appeals  
January 1, 2017 – December  
31, 2018

**STAFF: MAUREEN DENIHAN, JAY KNIGHT, AND JONATHAN S. ROSENTHAL**

**PURPOSE**

The Alternative Dispute Resolution Committee will promote the use of appropriate dispute resolution processes throughout the courts. It will provide an avenue for courts to vet changes to their alternative dispute resolution rules and standards of conduct.

**SCOPE OF ACTIVITY**

The Committee will review and make recommendations to alternative dispute resolution rules. It will monitor pending legislation that potentially could impact alternative dispute resolution programs and services. The Committee will respond to legislative inquiries in coordination with the Office of Government Relations. It will oversee the development and implementation of alternative dispute resolution programs and processes in the courts. The Committee also will oversee revisions to the standards of conduct for mediators, as well as other publications that govern alternative dispute resolution in the courts. The Committee will report on its initiatives and other activities, at least annually, to the Judicial Council.

District Court Alternative Dispute Resolution  
Subcommittee

Hon. Zuberi Williams, Chair  
January 1, 2018 – December 31, 2019

Hon. Wayne A. Brooks  
District Court in Howard  
County  
January 1, 2018 –  
December 31, 2019

Hon. James Green  
District Court in  
Baltimore City  
January 1, 2017 –  
December 31, 2018

Hon. Stephan Moylan  
District Court in Garrett  
County  
January 1, 2018 –  
December 31, 2019

Sara Snyder,  
Administrative Clerk  
District 11  
January 1, 2017 –  
December 31, 2018

Hon. Ann Wagner-Stewart  
District Court in Prince  
George's County  
January 1, 2018 –  
December 31, 2019

Hon. Andrea Watkins  
District Court in Charles  
County  
January 1, 2018 –  
December 31, 2019

**STAFF: SHANNON BAKER AND MAUREEN DENIHAN**

**NATURE AND PURPOSE**

The subcommittee would assist and advise the Chief Judge of the District Court and the ADR Committee with respect to the District Court ADR Department and its programs and serve as a District Court liaison the broader ADR community.

**WORK PRODUCT**

Continued assistance by the ADR Committee and the District Court Resolution Subcommittee to the Chief Judge of the District Court and the District Court ADR Department and its programs and serve as a District Court liaison the broader ADR community.

**EXPECTED DURATION**

Indefinite; meeting quarterly.

Research and Grants Subcommittee

Hon. Thomas G. Ross, Chair  
January 1, 2018 – December 31, 2019

Magistrate Elizabeth Case  
Howard County Circuit  
Court  
January 1, 2018 – December  
31, 2019

Hon. James R. Eyster  
Senior Judge  
January 1, 2018 – December  
31, 2019

Hon. Danielle Mosley  
District 7  
January 1, 2018 – December  
31, 2019

Tim Sheridan  
Circuit Court Administrator  
Baltimore County  
January 1, 2018 – December  
31, 2019

Jamie Walter  
Director of Court Operations  
January 1, 2018 – December  
31, 2019

**STAFF: NICK WHITE**

**NATURE AND PURPOSE**

The Research and Grants Subcommittee of the Judicial Council Alternative Dispute Resolution (ADR) Committee will: (1) monitor ADR research that is conducted by, or on behalf of, the Maryland Judiciary; (2) assist in disseminating information about that research within the Judiciary and to its justice partners; (3) receive and review published research produced by external researchers in the ADR field; (4) make recommendations about additional ADR research that may be beneficial to the courts; (5) make programmatic recommendations based on research findings; and (6) receive and review information about ADR-related grants received by, or awarded by, the Maryland Judiciary.

Workgroup on Standards of Conduct for Mediators

Hon. Thomas G. Ross, Chair

Hon. Nathan Braverman

Lorig Charkoudian, Ph.D

Hon. James Eyster

Heather Fogg

Jay Knight, Esq.

Martin Kranitz, M.A.

Hon. Peter Krauser

Cecilia Paizs, Esq.

Anita Williams

**STAFF: SHANNON BAKER AND JONATHAN S. ROSENTHAL**

**PURPOSE**

Maryland mediators are now sometimes governed by two different and potentially conflicting sets of standards of conduct and creating a single set of standards for Maryland mediators is one of the ADR Committee projects on the Judicial Council's Strategic Plan Checklist. On November 30, 2016, the ADR Committee decided to form a Work Group to draft a new, single set of standards and to instruct the Work Group to consider any revisions that might improve the standards, rather than limiting itself to reconciling the inconsistencies between the two current sets of standards.

**WORK PRODUCT**

The Work Group is tasked to draft a single set of standards of conduct for mediators governed by Title 17 of the Maryland Rules and members of the Maryland Program for Mediator Excellence (MPME), who are now sometimes concurrently governed by two different sets of standards.

**DURATION**

September 30, 2018.

Court Access and Community Relations  
Committee

Hon. Pamela J. White, Chair  
January 1, 2018 – December 31, 2019

Mary Abrams  
Administrative Clerk  
District Court in Baltimore City  
January 1, 2018 – December 31,  
2019

Joan Bellistri  
Director, Anne Arundel County  
Public Law Library  
January 1, 2017 – December 31,  
2018

Hon. Pamela J. Brown  
District Court in Howard  
County  
January 1, 2017 – December 31,  
2018

Hon. Toni E. Clarke  
Prince George's County Circuit  
Court  
January 1, 2017 – December 31,  
2018

Hon. Sharon Hancock  
Clerk of Court  
Charles County  
January 1, 2017 – December 31,  
2018

Hon. Karen Murphy Jensen  
Senior Judge  
January 1, 2017- December 31,  
2018

Hon. Larnzell Martin, Jr.  
Senior Judge  
January 1, 2018 – December 31,  
2019

Hon. Douglas R.M. Nazarian  
Court of Special Appeals  
January 1, 2018 – December 31,  
2019

Hon. Mark F. Scurti  
District Court in Baltimore City  
January 1, 2017 – December 31,  
2018

Hon. Joseph L. Wright  
District Court in Prince  
George's County  
January 1, 2017 – December 31,  
2018

**STAFF: NADINE MAESER AND PAMELA ORTIZ**

**PURPOSE**

The Court Access and Community Relations Committee will address barriers to access to the courts and legal services in Maryland; strengthen public awareness of the Judiciary's programs, projects, services and initiatives, and promote knowledge and understanding of the Judiciary.

**SCOPE OF ACTIVITY**

The Court Access and Community Relations Committee will oversee the expansion of opportunities for greater access to the judicial system through increased funding, improved planning, and coordination in legal service delivery, expanded interpretation services, and reduced barriers to access. The Committee will ensure increased knowledge and understanding of the Judiciary through various means, such as publications, community/school partnerships, and speakers' bureau engagements. The Committee will also strengthen the public's trust and confidence in the Judiciary through initiatives that heighten public awareness, as well as transparency through means such as access to court records with improved court reporting policies and procedures. The Committee will report on its initiatives and other activities, at least annually, to the Judicial Council.

Accessibility & Accommodations Subcommittee

Hon. Pamela White, Chair  
October 1, 2017 – December 31, 2019

Faith Bagnall

October 1, 2017 –  
December 31, 2018

Hon. Videtta Brown

October 1, 2017 –  
December 31, 2018

Magistrate Theresa  
Furnari

October 1, 2017 –  
December 31, 2018

Warren Hedges

October 1, 2017 –  
December 31, 2018

Hon. Larnzell Martin, Jr.

October 1, 2017 –  
December 31, 2019

Hon. Gale Rasin

October 1, 2018 –  
December 31, 2018

**STAFF: KSENIA BOITSOVA, PAMELA ORTIZ, AND LORENA SEVILLA SOMOZA**

**NATURE AND PURPOSE**

The Accessibility & Accommodations Subcommittee will develop initiatives to enhance access to the courts and the justice system for persons with disabilities. The subcommittee will develop a proactive approach to creating a more accessible justice system by understanding the Judiciary's current ability to address the needs of persons with disabilities, and by developing best practices, serving as a resource to the Bench, and identifying and recommending standards for ensuring accessible facilities, procedures and resources.

The Subcommittee will identify existing facilities, resources and practices in the Maryland courts that impact the ability of persons with disabilities to interact with the courts; identify and support best practices in regards to: disability etiquette, jury service, facilities, websites, IT tools including e-filing and access to court records, technology to support persons with disabilities, and emergency preparedness for persons with disabilities; support the education of judges and court staff to ensure alignment within the Judiciary with the policies and priorities established for serving persons with disabilities; and support the efforts of the Office of Fair Practices and Judiciary ADA coordinators in responding to requests for accommodations.

**ANTICIPATED WORK PRODUCT**

- Best practice documents
- Web-accessibility standards
- Assisted technology resources
- IT accessibility standards

**EXPECTED DURATION**

Indefinite



Community Relations Subcommittee

Hon. Pamela J. Brown, Chair  
January 1, 2017 – December 31, 2018

Hon. Ann Wagner Stewart  
January 1, 2017 – December 31, 2018

Hon. Beverly J. Woodard  
January 1, 2017 – December 31, 2018

Hon. Joseph L. Wright  
January 1, 2017 – December 31, 2018

## **STAFF: NADINE MAESER**

### **NATURE AND PURPOSE**

The focus of this Subcommittee is ensuring that effective channels exist for meaningful opportunities for the Judiciary, stakeholders and citizens to exchange views and remain current as to the operations of the Judiciary, accessing resources, new initiatives and means by which those within the Judiciary and those affected by its operations can inform the Judiciary of matters of community concern. The Subcommittee's focus will include enhancing communication within the Judiciary among all members and employees of the Judiciary.

This Subcommittee will collaborate with the Office of Communications and Public Affairs ("OCPA") to ensure consistent and active messaging within the Judiciary and from the Judiciary to the public and other stakeholders; identify stakeholders for the purposes of messaging, marketing and branding, public educations and community awareness and information sharing; survey judges as to successful community and school programs, joint Bench-Bar programs, and other successful collaborative projects in which they have been involved or have familiarity and publish information as to these programs to other judges; develop creative outreach programs, which may include replication of programs and projects identified by the survey of judges; advise staff on strategies and development for various communications channels and web presences for educating and interacting with the public including, electronic/social media, newsletter, public relations, digital media, website and printed collateral; develop tools for evaluation of the level of satisfaction of citizens and other stakeholders with their interaction with the Judiciary whether in court or outside the court; develop a robust Speakers Bureau Program that permits organizations and agencies to easily access members of the Judiciary for speaking engagements and to understand necessary parameters, as well as to that speakers have information that will be responsive to nature of a speaker engagement; create materials for judges to better market and brand the Judiciary, as well as increase public education efforts; develop and implement strategies for partnership with State, local and specialty bar associations in educating citizens about the Law and the Judiciary, including joint efforts as an element of the Speakers Bureau Program; and examine whether there should be a Bench-Bar Subcommittee.

### **ANTICIPATED WORK PRODUCT**

It is anticipated that the Subcommittee will produce: a communications plan, editorial standards for Judiciary publications, Speaker's Bureau Program, resources for speaking engagements, newsletters, surveys and other evaluation tools.

### **Expected Duration**

Indefinite.

Joint Subcommittee on Communications &  
Access to Judicial Information

Hon. Thurman Rhodes, Chair  
January 1, 2018 – December 31, 2019

Hon. Alison Asti January 1, 2018 – December 31, 2019	Hon. Sharon Hancock January 1, 2018 – December 31, 2019	Magistrate Zakia Mahasa January 1, 2018 – December 31, 2019	Hon. Larnzell Martin, Jr. January 1, 2018 – December 31, 2019	Hon. Michael Reed January 1, 2018 – December 31, 2019
Hon. Mark F. Scurti January 1, 2018 – December 31, 2019	Sara Snyder January 1, 2018 – December 31, 2019	Hon. Norman R. Stone III January 1, 2018 – December 31, 2019	Hon. E. Gregory Wells January 1, 2018 – December 31, 2019	Hon. Joseph Wright January 1, 2018 – December 31, 2019

**STAFF: BRADLEY POWERS, KATE MAHER, AND PAUL WILLIAMSON**

**NATURE AND PURPOSE**

This a joint subcommittee of the Court Access & Community Relations Committee, the Court Technology Committee and the Court Operations Committee.

**ANTICIPATED WORK PRODUCT**

It is responsible for developing programs to promote communications within the Judiciary, with attorneys and parties, as well as the public, while considering the impact on court operations, court technology and enhancing access to the Judiciary's information.

**EXPECTED DURATION**

Indefinite.

Language Access Subcommittee

Hon. Toni Clarke, Chair  
January 1, 2017 – December 31, 2018

Hon. Larnzell Martin, Jr.

January 1, 2018 – December 31,  
2019

Hon. Pamela J. White

January 1, 2017 – December 31,  
2018

**STAFF: KSENIA BOITSOVA, PAMELA ORTIZ, AND LORENA SEVILLA SOMOZA.**

### **NATURE AND PURPOSE**

The Language Access Subcommittee will develop initiatives to enhance access to the courts and the justice system for persons who face language and cultural barriers to meaningful opportunities for accessing the court and for meaningful participation in court proceedings.

This Subcommittee will collaborate with the Court Interpreter Program and the Access to Justice Department in the examination of issues and development of initiatives related to language access; develop resources to aid persons with Limited English Proficiency (LEP) or from different cultural backgrounds, to aid them in understanding and navigating Maryland courts; evaluate the effectiveness of the Judiciary's language access initiatives; work to enhance the resources necessary to ensure our courts can meet the language access needs of all Marylanders who use the courts; evaluate educational and other resources of the Judiciary to ensure that officials and employees of the Judiciary have the opportunity to become more culturally competent; work to enhance educational and other resources to ensure that officials and employees of the Judiciary can identify and most appropriately respond to cultural barriers to meaningful access to and participation in court proceedings; and develop and implement strategies for engagement of State, local and specialty bar associations in identification of the needs of LEPs and those for whom cultural barriers exist, making resources available to those populations to aid in their meaningful access to and participation in court proceedings and educating the Judiciary, Bar and those populations.

### **ANTICIPATED WORK PRODUCT**

It is anticipated that the Subcommittee will produce guidelines for language access and the Court Interpreter Program; translated materials; print, digital and multimedia tools for persons with LEP; information about the Judiciary for persons from various cultures; and evaluations of language access and cultural barrier removal initiatives.

### **EXPECTED DURATION**

Indefinite.

Self Represented Litigant Subcommittee

Hon. Mark F. Scurti, Chair  
January 1, 2017 – December 31, 2018

Joan Bellistri

January 1, 2017- December  
31, 2018

Hon. Karen Murphy Jensen

January 1, 2017 – December  
31, 2018

Hon. Karen Ketterman

January 1, 2017 – December  
31, 2018

Hon. Douglas R.M. Nazarian

January 1, 2018 – December  
31, 2019

Magistrate Ronika Sumlin

January 1, 2017 – December  
31, 2018

**STAFF: PAMELA ORTIZ, LONNI SUMMERS, AND KAREN THOMAS**

**NATURE AND PURPOSE**

The Self-Represented Litigant Subcommittee will identify and recommend implementation of changes to ensure that Maryland courts are accessible for use by self-represented litigants and to ensure that low-income and vulnerable persons are knowledgeable of resources for representation by counsel.

This Subcommittee will: collaborate with the Access to Justice Department in the examination of issues and the development of initiatives to ensure a comprehensive strategy for ensuring our courts are accessible to all, regardless of representational status; oversee the development of written and multimedia resources to address the needs of persons without counsel; develop standards for oversight and guidance to the Judiciary's network of self-help centers, and for the expansion of those resources as appropriate; guide the development and maintenance of forms designed for use by the self-represented; maintain and build relationships with State, local and specialty bar associations, along with other key justice partners to help support access to legal help for low-income and vulnerable Marylanders; support the Judiciary's efforts to enhance pro bono practice by coordinating with the Standing Committee on Pro Bono Legal Service, and identifying and supporting appropriate legal services innovations that enhance access to the courts; work to enhance the resources necessary to aid the courts in their efforts to remain accessible to persons without counsel and those of limited means; explore and create collaborative programs with State, local and specialty bar associations and community organizations to educate the public on legal representation resources available for low-income and vulnerable persons; survey and evaluate the extent to which persons who are incarcerated or for whom actual physical appearance in court would pose a hardship are able to participate in proceedings by alternative means and make appropriate recommendations on the basis of the evaluation; and review special challenges related to accessing certain Court records by self-represented litigants and communication to self-represented litigants standards that are understood by attorneys.

**ANTICIPATED WORK PRODUCT**

It is anticipated the Subcommittee will produce: a comprehensive strategy for responding to self-represented litigants; print, digital and multimedia tools to aid the self-represented; resources to aid courts in serving the self-represented; a statewide network of self-help centers; guidelines for the creation, review and regular updating of forms that are available for self-represented litigants; surveys and other evaluation tools

**EXPECTED DURATION**

Indefinite

Journalists Guide Workgroup

Hon. Pamila J. Brown , Chair

Robert D. Anbinder

Sue Kopen Katcef

Hon. Douglas R.M.  
Nazarian

Leland Sampson

Hon. Dennis M. Sweeney

Patrick Tandy

Hon. Joseph L. Wright

**STAFF: JASON LUCAS AND NADINE MAESER**

**NATURE AND PURPOSE**

This work group will include members from the bar and media, as well as Judiciary members. The purpose of the group is to revise the Journalist's Guide to the Maryland Courts.

This Work Group will: identify content that needs to be updated or added; draft and design a revised Journalist's Guide; and vet, post and print the guide, as necessary.

**ANTICIPATED WORK PRODUCT**

It is anticipated the Subcommittee will produce a revised Journalists' Guide.

**EXPECTED DURATION**

Through October 2018.

Video Remote Interpreting (VRI)  
Workgroup

Hon. Larnzell Martin, Jr., Chair

Matthew T. Barrett

Hon. Keith Baynes

Ksenia Boitsova

Hon. Audrey J. Carrion

Hon. Scott MacGlashan

Hon. Larnzell Martin, Jr.

Hon. Barbara Meiklejohn

Richard Rau

Lorena Sevilla Somoza

Ruben Sotogomez

Paul Williamson

**STAFF: PAMELA ORTIZ**

**NATURE AND PURPOSE**

The work group will provide guidance on oversight for a project to promote the use of video remote interpreting.

This Work Group will provide information on the Judiciary's current and planned technology capabilities; research options for implementing VRI in Maryland courts; identify costs; and help plan implementation and oversight of new technologies and contract solutions.

**ANTICIPATED WORK PRODUCT**

It is anticipated the Subcommittee will produce recommendations on VRI hardware and software solutions; participate in the procurement process for any needed equipment; and guidance in VRI implementation.

**EXPECTED DURATION**

Through December 2018.

Court Operations Committee  
Hon. E. Gregory Wells, Chair  
January 1, 2018 – December 31, 2019

Mary Abrams  
Administrative Clerk  
District Court in Baltimore  
City  
January 1, 2018 – December  
31, 2019

Hon. Anne K. Albright  
Montgomery County Circuit  
Court  
January 1, 2017 – December  
31, 2018

Hon. Susan Braniecki  
Clerk of Court  
Worcester County  
January 1, 2018 – December  
31, 2019

Hon. Robin D. Gill Bright  
Prince George's County  
Circuit Court  
January 1, 2017 – December  
31, 2018

Joy Keller  
Circuit Court Administrator  
Dorchester County  
January 1, 2018 – December  
31, 2019

Hon. Glenn L. Klavans  
Anne Arundel County  
Circuit Court  
January 1, 2018 – December  
31, 2019

Hon. Kathy Smith  
Clerk of Court  
Calvert County  
January 1, 2018 – December  
31, 2019

Sandra Smith  
Circuit Court Administrator  
Queen Anne's County  
January 1, 2017 – December  
31, 2018

Hon. Alan Wilner  
Senior Judge  
January 1, 2018 – December  
31, 2019

Hon. Brett W. Wilson  
Dorchester County Circuit  
Court  
January 1, 2017 – December  
31, 2018

Hon. Ricardo D. Zwaig  
District Court in Howard  
County  
January 1, 2018 – December  
31, 2019

**STAFF: JAMIE WALTER**

**PURPOSE**

The Court Operations Committee will address matters related to the efficient operations of the courts and assist in the development of consistent state-wide operations policies and best practices.

**SCOPE OF ACTIVITY**

The Committee's activities will encompass a wide variety of operations within the court system, utilizing a number of focused subcommittees and, as necessary, workgroups. The Committee will oversee and approve the work of the subcommittees and workgroups. The subcommittees are: Jury Use and Management, Court Forms, Case Management, and Courthouse Equity. Various workgroups will meet on an *ad hoc* basis and report directly to the Committee. The workgroups will address such issues as: grants, expungements, court reporters, record retention and other issues deemed appropriate. The Committee, its subcommittees and workgroups will collaborate with other Judicial Council committees as necessary. One of the Committee's goals is to establish better communication between the different levels of the court system to achieve an enhanced coordination of policies and procedures within the judiciary.

Case Management Subcommittee  
Hon. Amy Bragunier, Chair  
January 1, 2017 – December 31, 2018

Mary Abrams  
January 1, 2018 – December 31, 2019

Rose Day  
January 1, 2018 – December 31, 2019

Jennifer Keiser  
January 1, 2018 – December 31, 2019

Judy Rupp  
January 1, 2018 – December 31, 2019

Anne SanGiovanni  
January 1, 2018 – December 31, 2019

Timothy Sheridan  
January 1, 2018 – December 31, 2019

Hon. Kathy Smith  
January 1, 2018 – December 31, 2019

Sara Snyder  
January 1, 2018 – December 31, 2019

Roberta Warnken  
January 1, 2018 – December 31, 2019

Hon. Dorothy Wilson  
March 15, 2018 – December 31, 2019

Deborah Elms Zrioka  
April 3, 2018 – December 31, 2019

**STAFF: DOMINIQUE JOHNIGAN**

**NATURE AND PURPOSE**

This subcommittee will review and offer recommendations to the Committee and others deemed necessary and appropriate regarding issues arising from the implementation of Differentiated Case Management (DCM), including what events effect case time standards. The subcommittee will review and examine proposed changes to the trial and appellate courts’ case time standards, as identified by individual courts and/or jurisdictions or on the subcommittee’s own initiative. The subcommittee will forward recommendations for change to the appellate and trial courts’ case time standards to the Judicial Council for further consideration. The subcommittee also will review the extent to which specialty courts and/or dockets impact the ability to achieve established case time standards. The subcommittee may offer recommendations regarding compliance with DCM policies, soliciting input from court administrators and other pertinent court staff. The subcommittee will develop best practices in case management for distribution to the courts.

**ANTICIPATED WORK PRODUCT**

The subcommittee will recommend guidelines for monitoring compliance with DCM across the various levels of the Judiciary. The subcommittee will monitor the performance of the trial and appellate courts against applicable case time standards. The subcommittee will review how to optimize utilization of the various case management systems to obtain reports and other tools that will assist judges, magistrates and other court staff to manage cases effectively. The subcommittee will develop best practices in case management.

**EXPECTED DURATION**

Indefinite.



Court House Equity Subcommittee

Hon. Brett W. Wilson, Chair  
January 1, 2017 – December 31, 2018

Keith Bageant

January 1, 2017 –  
December 31, 2018

Allen Clark

January 1, 2017 –  
December 31, 2018

Faye Gaskin

January 1, 2017 –  
December 31, 2018

Hon. Lenore R. Gelfman

January 1, 2017 –  
December 31, 2018

Pamela Harris

January 1, 2017 –  
December 31, 2018

Mary Jo Lazun

January 1, 2017 –  
December 31, 2018

Judy Lohman

January 1, 2017 –  
December 31, 2018

Stephanie Medina

January 1, 2018 –  
December 31, 2019

Hon. Scott L. Rolle

January 1, 2018 –  
December 31, 2019

Anne SanGiovanni

January 1, 2018 –  
December 31, 2019

Hon. E. Gregory Wells

January 1, 2017 –  
December 31, 2018

Hon. Ricardo D. Zwaig

January 1, 2017 –  
December 31, 2018

**STAFF: LOU GIESZL**

**NATURE AND PURPOSE**

This subcommittee will work to ensure equitable distribution of resources across the judiciary through the recommendation of guidelines for fairly distributing State resources.

**ANTICIPATED WORK PRODUCT**

This subcommittee will establish policies and a set of guidelines reflecting an equitable allocation of resources across the State.

**EXPECTED DURATION**

Indefinite.

## Forms Subcommittee

Hon. Norman Stone III, Chair  
January 1, 2017 – December 31, 2018

Hon. L. Robert Cooper

January 1, 2017 –  
December 31, 2018

Nancy Faulkner

January 1, 2018 –  
December 31, 2019

Hope Gary, Esq.

January 1, 2018 –  
December 31, 2019

Hon. Robert W. Heffron

January 1, 2018 -  
December 31, 2019

Robert Hogan

January 1, 2017 –  
December 31, 2018

Carla Jones

January 1, 2018 –  
December 31, 2019

Robert Prender

January 1, 2018 –  
December 31, 2019

Hon. Donald B. Sealing II

January 1, 2017 –  
December 31, 2018

Hon. Leah Seaton

January 1, 2017 –  
December 31, 2018

David Shultie

April 23, 2018 –  
December 31, 2018

Hon. Katina Steuart

January 1, 2017 –  
December 31, 2018

Karen Thomas

January 1, 2017 –  
December 31, 2018

### **CONSULTANT: STEPHANE LATOUR**

### **STAFF: POLLY HARDING**

### **NATURE AND PURPOSE**

The subcommittee will be tasked with reviewing and, if necessary, offering suggestions for modifying the various forms used in the District and Circuit Courts, as well as those created and modified by the various Judicial Council committees. It is hoped that the subcommittee will eliminate any inconsistencies between forms in the trial courts and promote standardization, where possible, throughout the jurisdictions. The subcommittee will collaborate with the Court Access and Community Relations Committee to evaluate the usefulness of certain forms being written in a language other than English (e.g. domestic violence forms). The subcommittee may also examine how frequently the public uses the on-line forms and, if necessary, review and suggest changes to the on-line instructions.

### **ANTICIPATED WORK PRODUCT**

It is anticipated that the subcommittee will review modifications to existing and newly proposed forms, including electronic forms. As necessary, the subcommittee will recommend new forms to improve operational efficiencies within the courts. The subcommittee will examine the current Forms Index available to court personnel and the public. The subcommittee may also wish to work with the appropriate Judicial Council committee to develop uniform standards and policies with regard to certain forms, such as the waiver of pre-payment of filing fees, emergency custody pleadings forms, domestic violence/peace order forms and the judges' worksheets.

### **EXPECTED DURATION**

Indefinite.

Joint Subcommittee on Communication &  
Access to Judicial Information

Hon. Thurman Rhodes, Chair  
January 1, 2018 – December 31, 2019

Hon. Alison Asti

January 1, 2018 – December  
31, 2019

Hon. Sharon Hancock

January 1, 2018 – December  
31, 2019

Magistrate Zakia Mahasa

January 1, 2018 – December  
31, 2019

Hon. Larnzell Martin, Jr

January 1, 2018 – December  
31, 2019

Hon. Michael Reed

January 1, 2018 – December  
31, 2019

Hon. Mark F. Scurti

January 1, 2018 – December  
31, 2019

Sara Snyder

January 1, 2018 – December  
31, 2019

Hon. Norman R. Stone III

January 1, 2018 – December  
31, 2019

Hon. E. Gregory Wells

January 1, 2018 – December  
31, 2019

Hon. Joseph Wright

January 1, 2018 – December  
31, 2019

**STAFF: BRADLEY POWERS, KATHLEEN MAHER, AND PAUL WILLIAMSON**

**NATURE AND PURPOSE**

This a joint subcommittee of the Court Access & Community Relations Committee, the Court Technology Committee and the Court Operations Committee.

**ANTICIPATED WORK PRODUCT**

It is responsible for developing programs to promote communications within the Judiciary, with attorneys and parties, as well as the public, while considering the impact on court operations, court technology and enhancing access to the Judiciary's information.

**EXPECTED DURATION**

Indefinite.

Jury Use and Management Subcommittee

Hon. Lawrence Fletcher-Hill, Chair  
January 1, 2017 – December 31, 2018

Melissa Biggs

January 1, 2018 –  
December 31, 2019

Lisa Collier

January 1, 2018 –  
December 31, 2019

Hon. Sandra Dalton

January 1, 2018 –  
December 31, 2019

Hon. Lawrence R.  
Daniels

January 1, 2018 –  
December 31, 2019

Sophia Harris

January 1, 2018 –  
December 31, 2019

Michelle Jones

January 1, 2018 –  
December 31, 2019

Gloria Lewis

January 1, 2018 –  
December 31, 2019

Melissa Monroe

January 1, 2018 –  
December 31, 2019

Kelly Mullins

January 1, 2018 –  
December 31, 2019

Erica Payne-  
Santiago

January 1, 2018 –  
December 31, 2019

Anne SanGiovanni

January 1, 2018 –  
December 31, 2019

Hon. Brenda Sexton

January 1, 2018 –  
December 31, 2019

Sandra Smith

January 1, 2018 –  
December 31, 2019

Jamie Walter

January 1, 2018 –  
December 31, 2019

## STAFF: REBECCA RIEMER

## NATURE AND PURPOSE

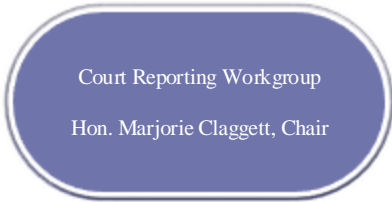
This subcommittee will focus on examining the policies and procedures used in the various circuit courts. Among other things, it will explore the feasibility of developing a jury manual for use state-wide, focusing on best practices from judges and jury commissioners from each circuit. The subcommittee will also examine such topics as: juror seating during *voir dire* (practices vary widely), the “generous juror program,” the feasibility of on-line juror qualifications in each county, and courtroom access for disabled jurors.

## ANTICIPATED WORK PRODUCT

A comprehensive juror manual to ensure uniformity throughout the State will be developed. The goal is an e-book that is easily accessible to judges, court personnel, and the public. The subcommittee might consider updating the on-line juror orientation videos, the grand jury handbook, and jury brochures. The subcommittee may be called on to make specific recommendations to the Judicial Council about the best use of judicial and financial resources.

## EXPECTED DURATION

Indefinite.



Jeffery Hunt

Bev Miller

Hon. Michael Reed

Teri Scherer

Roberta Warnken

**STAFF: GREG HILTON**

**NATURE AND PURPOSE**

This workgroup shall set policies for court reporters in the circuit courts. The workgroup will evaluate the quality of court reporting across the counties. The workgroup will also report on the integration of MDEC and other technologies and their effects on court reporting.

**ANTICIPATED WORK PRODUCT**

A revised Manual for Court Reporting.

**EXPECTED DURATION**

Winter 2018.



Hon. Jeannie Cho

Nancy Faulkner

Hon. Robin Gill Bright

Hon. Kevin Mahoney

Hon. Donald Sealing

Hon. Leah Seaton

**STAFF: POLLY HARDING**

**PURPOSE**

In addition to the Forms Subcommittee members, there are ongoing referrals made to Subject Matter Expert Workgroups for the creation of new forms, the review of drafts, and for distribution of drafts to other interested parties. Referrals are made prior to the Forms Subcommittee final review and approval of Judiciary forms.

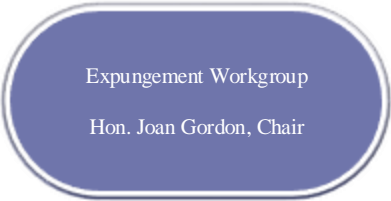
**DURATION**

December 31, 2018









**STAFF: DOMINIQUE JOHNIGAN**

**NATURE AND PURPOSE**

This workgroup will review current policies, as well as legislative and rules changes regarding expungements and continue to make recommendations to the Committee regarding future policies. It might be advisable for this workgroup to work with State’s Attorney’s Offices and Court Clerk’s Offices throughout the State to establish consistent expungement policies.

**ANTICIPATED WORK PRODUCT**

It is anticipated that this workgroup will develop a set of guidelines to establish a uniform expungement policy and occasionally review the courts’ compliance with the same. The workgroup will update the Expungement manual as needed.

**EXPECTED DURATION**

Fall 2018.

Legislative Review Workgroup

Hon. Alan Wilner, Chair

Hon. Joan Gordon

Hon. E. Gregory Wells

**STAFF: KATHLEEN MAHER**

**PURPOSE**

This workgroup provides commentary, input, and testimony as needed to assist the Legislative Committee in its review of legislative initiatives in areas affecting the operations of the courts that are under the purview of the Court Operations Committee.

**ANTICIPATED WORK PRODUCT**

This workgroup will provide input to the Legislative Committee concerning proposed legislation in the court operations arena. This group will also assist in providing testimony or commentary, upon request from the Legislative Committee, regarding the same.

**EXPECTED DURATION**

90 days (January – April), yearly

Trial Court Clerks Workload Study  
Advisory Workgroup

Vondranette  
Baynard

Amy Bosley

Hon. Sandra Dalton

Hon. Julie Ensor

Kristen Holden

Sheila Jones

Patrick Loveless

Hon. Barbara  
Meiklejohn

Hon. Timothy Miller

Mary Moffat

Terri Mumma

Robert Prender

Hon. James Reilly

Hon. Kathy Smith

Mary K. Smith

Roberta Warnken

**STAFF: DOMINIQUE JOHNIGAN**

**NATURE AND PURPOSE**

The purpose of this workgroup will be to determine the need of court clerk support staff needed in the Maryland Circuit Courts. The objective is to measure the workload and staffing needs for each Circuit Court to determine the necessary resources needed to address the workload demand across the state.

**ANTICIPATED WORK PRODUCT**

Through administration of a time study, the actual amount of time required to complete all court clerk responsibilities will be measured, and a model will be developed that will assist in determining required trial court clerk staffing levels across the state.

**EXPECTED DURATION**

The workgroup will meet through Summer 2018.

Workgroup on the Preparation of Jury  
Finance Manual

Tina Cavallaro

Brittanie Collier

Hon. Sandra Dalton

Hon. Lawrence Fletcher-Hill

Kristin Grossnickle

Melissa Monroe

Dawn Nock

**STAFF: BRADLEY POWERS**

**NATURE AND PURPOSE**

The purpose of this workgroup is to develop a jury accounting manual.

**ANTICIPATED WORK PRODUCT**

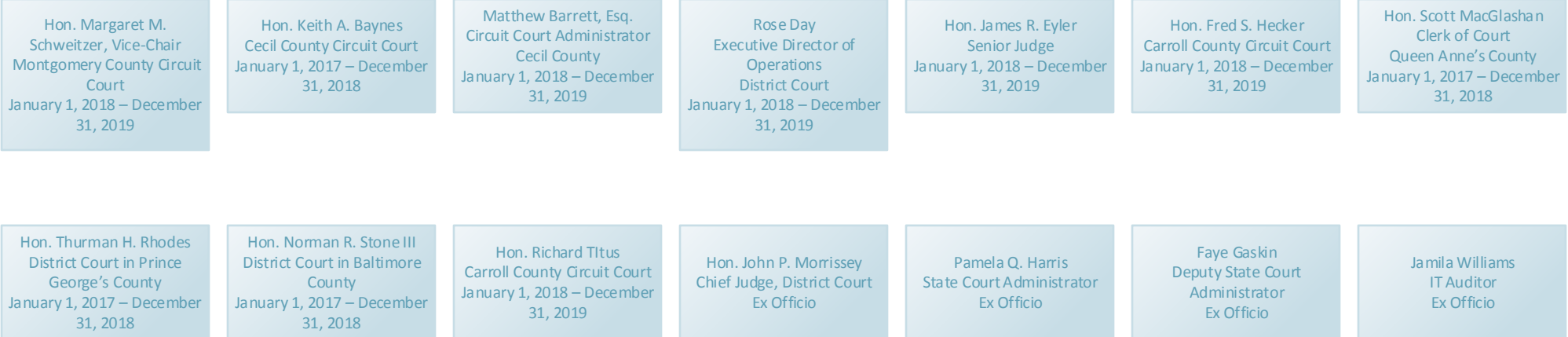
A statewide jury office accounting manual documenting policies and procedures relating to internal accounting controls for jury offices.

**EXPECTED DURATION**

Fall 2019.

Court Technology Committee

Hon. Fred S. Hecker  
August 14, 2018 – December 31, 2019



**STAFF: ROBERT BRUCHALSKI**

**PURPOSE**

The Court Operations and Technology Committee will ensure the technology operations of the Judiciary are efficient and effective. It will provide advice and guidance regarding the implementation of technology and its effect on judicial operations/functions.

**SCOPE OF ACTIVITY**

The Committee will solicit advice from the technology experts within the Judiciary regarding all major information technology projects. It will direct the evaluation of major information technology projects. The Committee will make recommendations regarding technology and assist in setting priorities. The Committee will report on its initiatives and other activities, at least annually, to the Judicial Council.

CaseSearch/Data Request Subcommittee

Hon. Margaret M. Schweitzer, Chair  
January 1, 2018 – December 31, 2019

Susan Macek, Esq.

January 1, 2018 – December  
31, 2019

Hon. Scott MacGlashan

January 1, 2018 – December  
31, 2019

Hon. Norman R. Stone III

January 1, 2018 – December  
31, 2019

Hon. Richard Titus

January 1, 2018 – December  
31, 2019

Hon. Zuberi Williams

January 1, 2018 – December  
31, 2019

**STAFF: KAREN LISTA**

**NATURE AND PURPOSE**

This subcommittee would initially consider all issues relating to CaseSearch and data requests. Any issues that cannot be resolved based on established precedent would be referred to the full committee with a recommendation and reasons therefore. If the full committee is not able to resolve the issue based on established precedent, the matter would, in like manner, be referred to the Chair of the Judicial Council for further instruction. The referral would include the committee's findings and recommendations.

**ANTICIPATED WORK PRODUCT**

The work product is anticipated to be the resolution of the majority of case search issues and data requests. Additionally, the Subcommittee will recommend to the full committee guidelines for addressing inquiries.

**EXPECTED DURATION**

Indefinite.

Joint Subcommittee on Communications &  
Access to Judicial Information

Hon. Thurman H. Rhodes, Chair  
January 1, 2018 – December 31, 2019

Hon. Alison Asti January 1, 2018 – December 31, 2019	Hon. Sharon Hancock January 1, 2018 – December 31, 2019	Magistrate Zakia Mahasa January 1, 2018 – December 31, 2019	Hon. Larnzell Martin, Jr. January 1, 2018 – December 31, 2019	Hon. Michael Reed January 1, 2018 – December 31, 2019
Hon. Mark F. Scurti January 1, 2018 – December 31, 2019	Sara Snyder January 1, 2018 – December 31, 2019	Hon. Norman Stone III January 1, 2018 – December 31, 2019	Hon. E. Gregory Wells January 1, 2018 – December 31, 2019	Hon. Joseph Wright January 1, 2018 – December 31, 2019

**STAFF: BRADLEY POWERS, KATE MAHER, AND PAUL WILLIAMSON**

**NATURE AND PURPOSE:**

The Joint Communication and Access Subcommittee is a joint subcommittee of the Technology, Operations, and Access committees.

**ANTICIPATED WORK PRODUCT**

It is responsible for developing programs to promote communications within the Judiciary, with attorneys and parties, as well as the public, while considering the impact on court operations, court technology, and enhancing access to the Judiciary's information.

**DURATION**

Indefinite.

Major Project Executive Steering  
Subcommittee  
Hon. John P. Morrissey and Pamela Harris  
Co-Chairs

Hon. Susan Braniecki  
January 1, 2018 – December  
31, 2019

Robert Bruchalski  
Ex Officio

Faye Gaskin  
Ex Officio

Hon. S. James Sarbanes  
January 1, 2018 – December  
31, 2019

Roberta Warnken  
January 1, 2018 – December  
31, 2019

**STAFF: CARLA JONES AND KIM MORAN**

**NATURE AND PURPOSE**

The Major Project Executive Steering Subcommittee will convene as necessary to address policy-related matters that are outside the purview of the Project Director or project team, and span beyond day-to-day operations. Also, making determinations of the advisability of new technology projects and the establishment of priorities for the implementation of technology projects at the request of the Director of Judicial Information Systems.

**ANTICIPATED WORK PRODUCT**

Policy-related decision-making and aid in establishing priorities for competing technology projects by providing more timely direction to Judiciary Information Systems regarding the advisability of undertaking new technology projects.

**EXPECTED DURATION**

Indefinite.



Non-Case Record Technology  
Subcommittee  
Hon. Susan Braniecki, Chair  
January 1, 2018 – December 31, 2019

Katherine Hager  
January 1, 2018 – December 31, 2019

Hon. Dawne Lindsey  
January 1, 2018 – December 31, 2019

Hon. Donald Sealing  
January 1, 2018 – December 31, 2019

**STAFF: BARBARA HANSMAN**

**NATURE AND PURPOSE**

The Non-case Record technology Subcommittee will convene as necessary and will make findings and recommendation regarding the use of technology to preserve and maintain the non-case record of the Judicial Branch that are not managed as part of another case management system.

**WORK PRODUCT**

One key objective of the subcommittee is the unification and standardization of non-case record technology.

**EXPECTED DURATION**

Indefinite

Policy for Use of Technology by Counsel  
and Parties Subcommittee

January 24, 2018 – December 31, 2018

Hon. Anne K. Albright

January 24, 2018 – December  
31, 2018

Hon. Susan Braniecki

January 24, 2018 – December  
31, 2018

Faye Gaskin

January 24, 2018 – December  
31, 2018

Robert Hogan

January 24, 2018 – December  
31, 2018

Susan Macek, Esq.

January 24, 2018 – December  
31, 2018

Erica Peters

January 24, 2018 – December  
31, 2018

Hon. Kathy Smith

January 24, 2018 – December  
31, 2018

Hon. Norman R. Stone III

January 24, 2018 – December  
31, 2018

**STAFF: TARA GLOVER AND VALERIE POMPEY**

**PURPOSE**

Rule 20-103(b) authorizes the State Court Administrator to adopt policies and procedures that are necessary or useful for the proper and efficient implementation of the MDEC System. Such policies and procedures must be consistent with the Maryland Rules and other applicable law. With the approval of the Chief Judge of the Court of Appeals, the State Court Administrator may also establish pilot projects and programs to test the fiscal and operational efficacy of those projects or programs. The subcommittee will perform a complete review of the MDEC Manual and pilot projects and programs as they currently exist, it will submit recommendations to the State Court Administrator. Additionally, the subcommittee will review policies, procedures and pilot projects and programs and recommend periodic changes to the State Court Administrator.

**WORK PRODUCT**

The subcommittee will ensure that the MDEC Policies and Procedures manual is current and remains current in the future. The subcommittee will monitor pilot projects and programs for fiscal and operational efficacy and assist the State Court Administrator with the establishment of new projects and programs.

**DURATION**

Indefinite.

Audio Recording Workgroup  
Matthew Barrett, Esq., Chair

Douglas Hofstedt

Marina Fevola

Anne SanGiovanni

Teri Scherer

Roberta Wamken

## **PURPOSE**

The workgroup is charged with compiling current practices from all Circuit Court jurisdictions with respect to how audio recording of court proceedings is stored, archived, and expunged. The gathering of this information is intended to help guide JIS in determining if a centralized backup solution can be developed for the Circuit Courts as is currently in place for the District Courts. The centralized backup solution would offer a uniform method of backup, redundancy, and retention of the electronic court proceedings. Centralized backup will also serve a COOP function in the event of a disaster in one of the local jurisdictions keeping the electronic audio record intact and available despite possible infrastructure damage at the local level.

## **WORK PRODUCT**

The workgroup will compile all of the gathered information into a singular report that will be presented to the Court Technology Committee and JIS for review. This report will serve as a guide for determining if a centralized backup solution is possible and if so what the best method of implementation will be.

## **DURATION**

The workgroup will have all information gathered and the report generated within the next 6 months.

Email Retention Workgroup  
Matthew Barrett, Esq., Chair

Hon. Alison Asti

Karen Bushell

Tamera Chester

Andrew Gerst

Hon. Shaem Spencer

**STAFF: PAUL WILLIAMSON**

**NATURE AND PURPOSE**

The Workgroup will consider whether a policy is needed, the pros and cons of a policy, the timeframes for when emails should be deleted, and whether the policy should apply to all Judiciary users or only to judges.

**ANTICIPATED WORK PRODUCT**

Recommendations for an Email Retention Policy

**EXPECTED DURATION**

Workgroup's recommendations within 90-120 days.

Joint Records Retention Workgroup

Hon. James Eyler, Chair

Amy Bosley

Brittanie Collier

Nicole Di Fonzi

Maria Fields

Jennifer Keiser

Hon. Dawne Lindsey

Hon. Scott MacGlashan

Lisa Ritter

Hon Norman R. Stone III

Hon. Dennis Weaver

**STAFF: MELINDA JENSEN AND DEBRA KAMINSKI**

**NATURE AND PURPOSE**

This workgroup will review the record retention schedules and recommend necessary modifications. This workgroup also will work with the Maryland State Archives to develop guidelines for properly preparing records for transfer and storage.

**ANTICIPATED WORK PRODUCT**

The development of new retention schedules that take into consideration the capabilities of electronic record, the capacity of the equipment, the need for accessing records and the alternatives, and any statutes or regulations related to permanent storage with the Maryland State Archives.

**EXPECTED DURATION**

December 2018.

Text Message Workgroup  
Hon. Gary G. Everngam, Chair  
January 1, 2018 – December 31, 2018

Faye Gaskin

Robert Hogan

Jeffry Huddleston

Constance Hurley

Mary Hutchins

Erica Peters

**STAFF: JAMIE WALTER**

**NATURE AND PURPOSE**

The workgroup will study the use of text messaging as a means of formal and formal notification of authorized interested parties in pending cases. The workgroup will make recommendations to the Court Technology Committee and that committee will, in turn, make recommendations to the Chief Judge of the District Court and the State Court Administrator.

**EXPECTED DURATION**

Unless extended or ended sooner, the workgroup will finish its work by December 31, 2018.



**STAFF: RICHARD RAU**

**NATURE AND PURPOSE**

To consider the use of video conferencing beyond that approved by the Administrative Order of December 18, 2013. This would include the investigation of areas where the technology might be used to enhance the efficiency and effectiveness of court operations. Ascertain, the regulatory and technical impact of expanded video conferencing. Make recommendations to the State Court Administrator and, where necessary, the Judicial Council, regarding expanded uses of video conferencing and development of a single video conferencing network for use by the entire Judiciary.

**ANTICIPATED WORK PRODUCT**

The workgroup explore new uses for video conferencing by the court. This would include the use of video conferencing for testimony, depositions, meetings and hearings or trials. The workgroup will also determine the need for court rules and policies for the implementation of video conferencing for purposes involving the Judiciary.

**DURATION**

December 2018.

District Court Chief Judge's Committee

Hon. John P. Morrissey, Chair

Hon. Barbara B.  
Waxman  
District 1

Hon. Gerald Purnell  
District 2

Hon. Bonnie G.  
Schneider  
District 3

Hon. Chrissy Holt  
Chesser  
District 4

Hon. Lisa Hall  
Johnson  
District 5

Hon. Patricia L.  
Mitchell  
District 6

Hon. John P.  
McKenna, Jr.  
District 7

Hon. Dorothy J.  
Wilson  
District 8

Hon. Susan H.  
Hazlett  
District 9

Hon. Pamela J.  
Brown  
District 10

Hon. Dino Flores  
District 11

Hon. H. Jack Price,  
Jr.  
District 12

Hon. L. Bruce Wade  
Region 1  
January 1, 2017 –  
December 31, 2018

Hon. Ann Wagner-  
Stewart  
Region 3  
January 1, 2017 –  
December 31, 2018

Hon. John C. Moffett  
Region 4  
January 1, 2017 –  
December 31, 2018

Hon. Philip Tirabassi  
Region 5  
January 1, 2017 –  
December 31, 2018

Amy Bosley  
Administrative Clerk  
District 12  
January 1, 2017 –  
December 31, 2018

Hon. Nancy B.  
Shuger  
Senior Judge  
January 1, 2017 –  
December 31, 2018

Hon. L. Robert  
Cooper  
Chair, Civil and  
Domestic  
Workgroup

Hon. Robert Heffron  
Chair, Criminal and  
Traffic Workgroup

Roberta Wamken  
Chief Clerk  
District Court

Timothy Haven  
Executive Director of  
Commissioners

Maureen Denihan  
Executive Director of  
ADR

## STAFF: JENNY HENDERSON

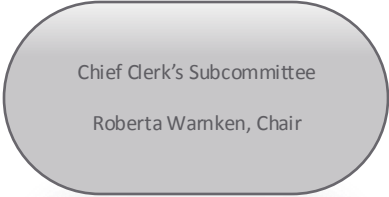
## PURPOSE

The District Court's Chief Judge's Committee will advise the Chief Judge on the operation of the Court in all its locations and aid the Chief Judge in the administration, operation, and maintenance of the Court statewide.

## SCOPE OF ACTIVITY

The Committee will meet quarterly to advise the Chief Judge on issues regarding administration, operation, and maintenance of the Court statewide. The Committee will report on its initiatives and other activities, at least annually, to the Judicial Council.





Mary Abrams  
Administrative Clerk  
District 1

Carol Llewellyn-Jones  
Administrative Clerk  
District 2

Cheryl Miller  
Administrative Clerk  
District 3

Patrick Loveless  
Administrative Clerk  
District 4

Robert Prender  
Administrative Clerk  
District 5

Markisha Gross  
Administrative Clerk  
District 6

Tamera Chester  
Administrative Clerk  
District 7

Maria Fields  
Administrative Clerk  
District 8

Terri Mumma  
Administrative Clerk  
District 9

Mary K. Smith  
Administrative Clerk  
District 10

Sara Snyder  
Administrative Clerk,  
District 11

Amy Bosley  
Administrative Clerk  
District 12

Polly Harding  
Executive Director of  
Administrative Services

Timothy Haven  
Executive Director of  
Commissioners

Lisa Ritter  
Executive Director of  
Engineering and Central  
Services

Rose Day  
Executive Director of  
Operations

Laura Jones  
Executive Director of  
Finance

Maureen Denihan  
Executive Director of ADR

**STAFF: JESSICA KUHN**

**NATURE AND PURPOSE**

This subcommittee assists and advises the Chief Judge with respect to clerk operations of the Court in all its locations and aids the Chief Clerk in the administration, operation and maintenance of the Court statewide.

**SCOPE OF ACTIVITY**

The Committee will meet quarterly to advise the Chief Judge and Chief Clerk on issues regarding clerk operations and the administration, operation, and maintenance of the Court statewide.

**WORK PRODUCT**

The District Court's Chief's Clerk's Subcommittee is the primary vehicle used by the Chief Clerk for administration of the 12 Judicial Districts that comprise the District Court. The agenda for each meeting is derived collaboratively from issues raised by judges and clerks with respect to the effective operation of the District Court. The work product varies but the primary purpose is to advise Chief Judge and Chief Clerk on policy and administration issues.

**DURATION**

Indefinite

Civil and Domestic Workgroup

Hon. L. Robert Cooper, Chair

Hon. Hugh Adkins

Maria Fields

Hon. Lisa Hall Johnson

Hon. Stephan Moylan

**STAFF: JENNY HENDERSON**

**NATURE AND PURPOSE**

The Administrative Services Department of the District Court is charged with the responsibility of creating or modifying civil and domestic forms as the result of new or amended legislation. Some of the work product of this Department is ministerial in nature and can be quickly approved by the Chief Judge of the District Court without further review. Other legislative changes can be very complex. It is helpful for the Chief Judge of the District Court to call upon members of the District Court to work in collaboration with the Administrative Services Department on form review, modification and creation. This workgroup, at the request of the Chief Judge of the District Court, reviews rules, statutes, forms, and procedures relating to civil and domestic cases within the District Court. The duration is indefinite.

**WORK PRODUCT**

The Workgroup conducts all review via email. Upon the request of the Chief Judge of the District Court, the Workgroup will be called upon to review and make suggestions to the Chief Judge with respect to new or revised civil and domestic forms of the District Court.

**DURATION**

Indefinite

Criminal and Traffic Workgroup

Hon. Robert Heffron, Chair

Hon. David Aldouby

Hon. Wayne Brooks

Hon. Brian Denton

Hon. Frank Kratovil

Hon. Michelle Saunders

Kathy Webster

**STAFF: JENNY HENDERSON**

**NATURE AND PURPOSE**

The Administrative Services Department of the District Court is charged with the responsibility of creating or modifying criminal forms as the result of new or amended legislation. Some of the work product of this Department is ministerial in nature and can be quickly approved by the Chief Judge of the District Court without further review. Other legislative changes can be very complex. It is helpful for the Chief Judge of the District Court to call upon members of the District Court to work in collaboration with the Administrative Services Department on form review, modification and creation. This workgroup, at the request of the Chief Judge of the District Court, reviews rules, statutes, forms, and procedures relating to criminal cases within the District Court. The duration is indefinite.

**WORK PRODUCT**

The Workgroup conducts all reviews via email. Upon the request of the Chief Judge of the District Court, the Workgroup will be called upon to review and make suggestions to the Chief Judge with respect to new or revised criminal forms of the District Court.

**DURATION**

Indefinite

Domestic Law Committee

Hon. Cynthia Callahan, Chair  
January 1, 2017 – December  
31, 2018

Hon. Cathy H. Serrette,  
Vice Chair  
Prince George's County  
Circuit Court  
January 1, 2017 –  
December 31, 2018

Magistrate Phyllis W.  
Brown  
Baltimore County Circuit  
Court  
January 1, 2017 –  
December 31, 2018

Hon. Deborah S. Eyler  
Court of Special Appeals  
January 1, 2017 –  
December 31, 2018

Hon. James H. Green  
District Court in  
Baltimore City  
January 1, 2017 –  
December 31, 2018

Hon. Lisa Hall Johnson  
District Court in Prince  
George's County  
January 1, 2017 –  
December 31, 2018

Hon. Fred S. Hecker  
Carroll County Circuit  
Court  
January 1, 2018 –  
December 31, 2019

Hon. Karen Murphy  
Jensen  
Senior Judge  
January 1, 2018 –  
December 31, 2019

Hon. Mary M. Kramer  
Howard County Circuit  
Court  
January 1, 2017 –  
December 31, 2018

Magistrate Connie Marvel  
Wicomico County Circuit  
Court  
January 1, 2017 –  
December 31, 2018

Hon. Richard Sandy  
Frederick County Circuit  
Court  
January 1, 2017 –  
December 31, 2018

Hon. Donna M. Schaeffer  
Anne Arundel County  
Circuit Court  
January 1, 2017 –  
December 31, 2018

Magistrate James Speis  
Allegany County Circuit  
Court  
January 1, 2018 –  
December 31, 2019

**STAFF: RICHARD ABBOTT, ESQ. AND NISA C. SUBASINGHE, ESQ.**

**PURPOSE**

The Domestic Law Committee will provide guidance and direction regarding policies, rules, and legislation surrounding family domestic law, including domestic violence. The Committee will recommend policies, rules, and legislation that improve the effective administration of domestic law.

**SCOPE OF ACTIVITY**

The Committee will review all policies, rules and legislation regarding family domestic matters to include areas such as adult guardianship, domestic violence, custody, and child support. It will make recommendations regarding the same. The Committee will review systemic issues regarding domestic law and make recommendations for improvement. It also will collaborate with justice partners to ensure a holistic approach to the development, implementation and evaluation of initiatives involving domestic matters. The Committee will oversee the review and update of the Domestic Violence Manual and other Judiciary publications and forms related to domestic law. The Committee will report on its initiatives and other activities, at least annually, to the Judicial Council.

Domestic Violence and Peace Order  
Subcommittee

Hon. James H. Green, Chair  
January 1, 2017 – December 31, 2018

Hon. Kimberly M.  
Thomas  
Vice-Chair  
January 1, 2017 –  
December 31, 2019

Hon. Clayton A.  
Aarons  
January 1, 2017 –  
December 31, 2018

Hon. Videtta A.  
Brown  
January 1, 2017 –  
December 31, 2018

Hon. Cynthia  
Callahan  
January 1, 2017 –  
December 31, 2018

Hon. Lisa Hall  
Johnson  
January 1, 2017 –  
December 31, 2019

Hon. Cathleen M.  
Vitale  
January 1, 2018 –  
December 31, 2019

Hon. Andrea R.S.  
Watkins  
January 1, 2018 –  
December 31, 2019

**Consultants:** Rachel Bowen, Rose Day, Timothy Haven, Tiwana Richardson, and Roberta Warnken.

**Staff:** David R. Shultie, Esq.

### **Nature and Purpose**

The Domestic Violence and Peace Order Subcommittee will provide guidance and direction regarding policies, rules, and legislation that relate to domestic violence and peace orders. The Subcommittee will recommend policies, rules, and legislation that improve the effective management of domestic violence and peace order proceedings. The Subcommittee will also review and update the Domestic Violence Manual, together with the Domestic Violence and Peace Order forms in use in the Circuit and District Courts.

### **Anticipated Work Product**

This subcommittee will prepare an annual update to the Domestic Violence Manual, and update on line Judiciary forms for Peace Order and Domestic Violence cases to ensure compliance with periodic statutory Revisions. The Subcommittee also will assist in preparing trainings, in addition to those offered through the Judicial Institute, for commissioners and other court staff on issues related to domestic violence. The Subcommittee will screen and comment on legislative initiatives referred to the Domestic Law Committee that relate specifically to domestic violence and peace order matters.

### **Expected Duration**

Indefinite

2018 Benchbook Workgroup  
Hon. Cynthia Callahan, Chair

Magistrate Bibi M. Berry

Jenna Foreman Clothier,  
Esq.

Jennifer Fairfax, Esq.

Hon. Fred S. Hecker

Hon. Mary M. Kramer

James D. Milko, Esq.

Magistrate Julie Minner

Christopher W.  
Nicholson, Esq.

Magistrate James Speis

Barbara R. Trader, Esq.

Vincent M. Wills, Esq.

Hon. Judy L Woodall

**STAFF: NISA C. SUBASINGHE, ESQ.**

**NATURE AND PURPOSE**

This workgroup will update the Maryland Trial Judge Family Law Benchbook.

**ANTICIPATED WORK PRODUCT**

This workgroup will make regular updates to the Maryland Trial Judge Family Law Benchbook on legislative, caselaw, and practice changes.

**EXPECTED DURATION**

This workgroup convene annually, subject to extension as necessary to keep the benchbook up-to-date. This workgroup will likely be reformed in December of each year.

Court Process Workgroup  
Hon. Richard Sandy, Chair

Hon. Cynthia Callahan

Magistrate Alisia Ferguson

Hon. Mary M. Kramer

**STAFF: NISA C. SUBASINGHE, ESQ.**

**NATURE AND PURPOSE**

This workgroup will explore how states employ parenting plans and address expedited hearings, both emergency and non-emergency.

**ANTICIPATED WORK PRODUCT**

The workgroup will work to implement the recommendations for a parenting plan process approved by the Judicial Council in September 2017.

**EXPECTED DURATION**

This workgroup is expected to conclude its work by September 2019.

Domestic Forms Workgroup  
Hon. Mary Kramer, Chair

Richard Abbott

Emily Angel, Esq.

Karen A. Bushell

Hon. Fred Hecker

Lisa Mohink, Esq.

Mary Sanders, Esq.

Magistrate James  
Spies

Karen Thomas, Esq.

Magistrate Catherine  
Woods

**STAFF: NISA C. SUBASINGHE, ESQ.**

### **NATURE AND PURPOSE**

The workgroup will review and revise domestic relations court forms to ensure legal sufficiency, consistency, and clarity.

### **ANTICIPATED WORK PRODUCT**

The workgroup will overhaul the existing domestic forms (divorce, custody/visitation, child support, alimony, name change, etc.) and develop new forms as needed.

### **EXPECTED DURATION**

The workgroup is expected to conclude its work by October 2019.



Domestic Violence Best Practice  
Workgroup

Hon. James H. Green, Chair

Rose Day

Hon. Brian D. Green

Hon. Lisa Hall Johnson

Hon. Kimberly M. Thomas

**STAFF: DAVID R. SHULTIE, ESQ.**

**NATURE AND PURPOSE**

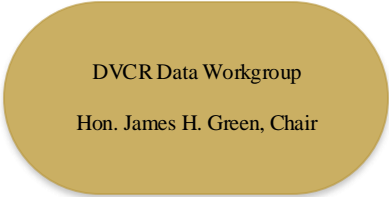
The workgroup will develop domestic violence best practice resources for judges.

**ANTICIPATED WORK PRODUCT**

The workgroup will develop regular newsletters for judges and make updates to the Maryland Judge's Domestic Violence Resource Manual.

**EXPECTED DURATION**

December 2019.



**STAFF: DAVID R. SHULTIE, ESQ.**

**NATURE AND PURPOSE**

The workgroup will evaluate data captured by the Domestic Violence Central Repository (DVCR).

**ANTICIPATED WORK PRODUCT**

The workgroup will make recommendations to the Domestic Law Committee for improving DVCR data collection practices.

**EXPECTED DURATION**

This workgroup is expected to conclude its work by December 2018.

Guardianship/Vulnerable Adults  
Workgroup

Hon. Karen Murphy Jensen, Chair

Hon. Alison L. Asti

Hon. Louis Becker

Hon. Cynthia Callahan

Hon. Colleen Cavanaugh

Valarie Colmore

Hon. Kathleen Gallogly Cox

Robin Cummings

Audre Davis, Esq.

Sharon Christmas-Deberry,  
Esq.

Janet Fedder, Esq.

Angela Grau, Esq.

Hon. Althea M. Handy

Lili Khozeimeh, Esq.

Carolyn Malinowski

Andrea Parks

Deborah Riley

Sharon Ritter-Beall, Esq.

Ria Rockvarg, Esq.

Ofelia Ross-Ott

Greg Seseck

Hon. Patrick L. Woodward

Lydia Williams

**STAFF: NISA C. SUBASINGHE, ESQ.**

### **NATURE AND PURPOSE**

This workgroup has been tasked with implementing best practices in guardianship matters to ensure the safety and well-being of those subject to guardianship and the effective management and accounting for guardianship assets. It will also address emerging issues that impact persons under guardianship and other vulnerable adults.

### **ANTICIPATED WORK PRODUCT**

This workgroup will implement its [25 recommendations](#) for improving guardianship court practices across the state and promote best practices in the monitoring of guardianships. This workgroup will also address other issues (civil and criminal) that affect vulnerable adults.

### **EXPECTED DURATION**

December 2019.

Hospitalized Adults Workgroup

Hon. Cynthia Callahan, Chair

Hon. Kathleen Gallogly Cox

Hon. Karen Murphy Jensen

Audre Davis, Esq.

Angela Grau, Esq.

Sigrid C. Haines, Esq.

Jeffrey Myers, Esq.

Andrea Parks

Deborah Riley

**STAFF: NISA C. SUBASINGHE, ESQ.**

**NATURE AND PURPOSE**

The workgroup will develop recommendations for an expedited or temporary guardianship process that would facilitate the discharge or transfer of hospitalized adult patients.

**ANTICIPATED WORK PRODUCT**

The workgroup will provide recommendations on an expedited or temporary guardianship process for hospitalized adults to Standing Committee on Rules of Practice and Procedures and assist in the development of rules based on its recommendations.

**EXPECTED DURATION**

December 2018.

Legislative Review Workgroup  
Hon. Cynthia Callahan, Chair

Hon. James H. Green

Hon. Fred S. Hecker

Hon. Cathy H. Serrette

Hon. Karen Murphy Jensen

Magistrate James Speis

**STAFF: DAVID R SHULTIE, ESQ., AND NISA C. SUBASINGHE, ESQ.**

### **NATURE AND PURPOSE**

This workgroup provides commentary, input, and testimony as needed to assist the Legislative Committee in its review of legislative initiatives in the domestic law arena.

### **ANTICIPATED WORK PRODUCT**

This workgroup will provide input to the Legislative Committee concerning proposed legislation in the domestic law arena. This group will also assist in providing testimony or commentary, upon request from the Legislative Committee, for legislative matters in the domestic law area.

### **EXPECTED DURATION**

This workgroup will meet throughout the legislative session, subject to extension if there are study groups or commissions that require legislative input outside the legislative session. This workgroup will likely be re-formed in December each year, in anticipation of the legislative session.

Education Committee  
 Hon. Susan Hazlett, Chair  
 January 1, 2018 – December 31, 2019

Hon. Krystal Alves  
 District Court in Prince  
 George's County  
 January 1, 2017 –  
 December 31, 2018

Susan Bowen  
 JIS  
 January 1, 2017 –  
 December 31, 2018

Hon. Mark Chandlee  
 Calvert County Circuit  
 Court  
 January 1, 2017 –  
 December 31, 2018

Hon. Joan B. Gordon  
 District Court in Baltimore  
 City  
 January 1, 2018 –  
 December 31, 2019

Hon. Kathryn Grill Graeff  
 Court of Special Appeals  
 January 1, 2018 –  
 December 31, 2019

Hon. Clayton Greene  
 Court of Appeals  
 January 1, 2018 –  
 December 31, 2019

Hon. Dawne Lindsey  
 Clerk of Court  
 Allegany County  
 January 1, 2017 –  
 December 31, 2018

Hon. Laura S. Ripken  
 Anne Arundel County  
 Circuit Court  
 January 1, 2018 –  
 December 31, 2019

Magistrate Wendy  
 Schenker  
 Baltimore County  
 January 1, 2018 –  
 December 31, 2019

Hon. Marcus Shar  
 Baltimore County Circuit  
 Court  
 January 1, 2018 –  
 December 31, 2019

Hon. Melanie Shaw Geter  
 Court of Special Appeals  
 January 1, 2018 –  
 December 31, 2019

Roberta Wamken  
 Chief Clerk  
 District Court  
 January 1, 2017 –  
 December 31, 2018

Hon. Dorothy J. Wilson  
 District Court in Baltimore  
 County  
 January 1, 2017 –  
 December 31, 2018

**STAFF: STACEY SAUNDERS**

**PURPOSE**

The Education Committee guides, promotes, and encourages the education, training, and professional development of all Judiciary employees. The Committee's goal is a quality workforce that is well prepared to assist the public in every capacity. The Education Committee oversees continuing legal education for the Judiciary, including all judges, family magistrates, Orphans' Court judges, and judicial officers. The Committee will ensure ample training opportunities for professional staff development and encourage participation, support the mission of the Maryland Professionalism Center, and report on its initiatives and other activities, at least annually, to the Judicial Council.

**WORK PRODUCT**

The committee will work with other committees, departments, and justice partners to coordinate and communicate training opportunities to all. It will seek new technologies and innovative delivery methods. It will facilitate mentoring and peer support relationships throughout the Judiciary.

**EXPECTED DURATION**

Indefinite; meeting quarterly.

Commissioner Education Subcommittee

Hon. Patricia L. Mitchell, Chair  
January 1, 2018 – December 31, 2019

Commissioner Judith Finch

January 1, 2018 – December 31,  
2019

Hon. Dino E. Flores, Jr.

January 1, 2017 – December 31,  
2018

Commissioner Megan Harmon

January 1, 2018 – December 31,  
2019

Hon. Robert W. Heffron

January 1, 2018 – December 31,  
2019

Hon. Stacy Mayer

January 1, 2018 – December 31,  
2019

Hon. Stephan Moylan

January 1, 2017 – December 31,  
2018

Hon. Michelle Saunders

January 1, 2017 – December 31,  
2019

Hon. Alexandra Williams

January 1, 2018 – December 31,  
2019

**STAFF: RAUL GALINDO AND TIM HAVEN**

**NATURE AND PURPOSE**

This Subcommittee (the CEC) provides education oversight and courses and provides advice to the 260+ District Court Commissioners working throughout the State of Maryland.

**WORK PRODUCT**

Commissioner Academy program and courses, Annual Commissioner Conference, Proficiency-Based education.

**EXPECTED DURATION**

Indefinite

Judicial Education Subcommittee

Hon. Marcus Z. Shar, Chair  
January 1, 2018 – December 31, 2019

Hon. Krystal Q. Alves

January 1, 2017 – December  
31, 2018

Hon. Tiffany H. Anderson

January 1, 2017 – December  
31, 2018

Hon. Robin D. Gill Bright

January 1, 2017 – December  
31, 2018

Hon. Wendy A. Cartwright

January 1, 2018 – December  
31, 2019

Hon. Brian D. Green

January 1, 2018 – December  
31, 2019

Hon. Barbara Howe

January 1, 2017 – December  
31, 2018

Hon. Nancy M. Purpura

January 1, 2018 – December  
31, 2019

Hon. Gale Rasin

January 1, 2017 – December  
31, 2018

Hon. Brenda A. Sexton

January 1, 2018 – December  
31, 2019

Hon. Stephen Sfekas

January 1, 2017 – December  
31, 2018

Hon. Melanie M. Shaw Geter

December 31, 2019

Hon. Ronald A. Silkworth

December 31, 2019

Hon. Shirley M. Watts

January 1, 2018 – December  
31, 2019

Hon. Dorothy J. Wilson

January 1, 2017 – December  
31, 2018

Hon. Patrick L. Woodward

January 1, 2018 – December  
31, 2019

## **STAFF: STENISE SANDERS AND STACEY SAUNDERS**

### **NATURE AND PURPOSE**

The Judges' Education Subcommittee oversees the development of in-house judicial education and training to over 500 judges and magistrates annually, including all of Maryland's District Court, Circuit Court, Appellate Court and Orphans' Court judges, as well as retired recalled judges and magistrates. The Subcommittee is also responsible for all of the educational programming for the Annual Maryland Judicial Conference.

### **WORK PRODUCT**

The Subcommittee assists in developing a comprehensive and innovative curriculum each year to enhance the ability of Maryland's judges and magistrates to hear the cases that come before them, culminating in 40-45 in-person courses and special trainings, including the 6 day residential New Trial Judge Orientation (NTJO) program and the 2 day NTJO Refresher.

### **EXPECTED DURATION**

Indefinite



Magistrate Education Subcommittee

Magistrate Lisa Segel, Chair  
January 1, 2018 – December 31, 2019

Magistrate David Addison

January 1, 2018 – December 31, 2019

Magistrate Paul Eason

January 1, 2018 – December 31, 2019

Magistrate Kristin M. Hileman-Adams

January 1, 2018 – December 31, 2019

Magistrate Connie Marvel

January 1, 2018 – December 31, 2019

Magistrate Kimberly McBride

January 1, 2018 – December 31, 2019

Magistrate Tracey McKirgan

January 1, 2018 – December 31, 2019

Magistrate Jean Meta

January 1, 2018 – December 31, 2019

Magistrate Julie A. Minner

January 1, 2018 – December 31, 2019

Magistrate Stephanie Porter

January 1, 2018 – December 31, 2019

Magistrate Wendy Schenker

January 1, 2018 – December 31, 2019

Magistrate James Speis

January 1, 2018 – December 31, 2019

Magistrate Althea Stewart-Jones

December 31, 2019

Magistrate Hope Tipton

January 1, 2018 – December 31, 2019

Magistrate Lara C. Weathersbee

January 1, 2018 – December 31, 2019

Magistrate Holly Whittier

December 31, 2019

## **STAFF: PAMELA VAUGHAN**

## **NATURE AND PURPOSE**

To identify specific course curriculum, communication venues and professional development opportunities to enhance the skills of magistrates.

## **WORK PRODUCT**

The Magistrate Subcommittee oversees the identification and development of in-house magistrate education and training to over 85 magistrates specializing in Juvenile and Family law.

This subcommittee will identify and submit to the Judicial Education Committee a minimum of six courses annually to be part of Judicial Education programming including identification of course, faculty and resource specific information. The subcommittee goals are to have magistrate specific courses to enhance the growth and quality of a magistrate's working knowledge.

## **EXPECTED DURATION**

Indefinite

Mentor Subcommittee  
Hon. Dorothy J. Wilson, Chair  
January 1, 2017 – December 31, 2018

Hon. Nathan Braverman  
January 1, 2017 – December 31, 2018

Hon. Julie L. Glass-Becker  
January 1, 2017 – December 31, 2018

Hon. Edward R.K. Hargadon  
January 1, 2017 – December 31, 2019

Hon. Stacy A. Mayer  
January 1, 2017 – December 31, 2018

Magistrate Kimberly McBride  
January 1, 2017 – December 31, 2018

Hon. Michael W. Reed  
January 1, 2018 – December 31, 2019

Hon. William V. Tucker  
January 1, 2017 – December 31, 2018

Hon. Barbara B. Waxman  
January 1, 2017 – December 31, 2018

Magistrate Holly Whittier  
January 1, 2017 – December 31, 2018

**STAFF: STACEY SAUNDERS**

**NATURE AND PURPOSE**

The Trial Judge and Magistrate Mentoring program contributes to the preparation and future success of Maryland’s judges and magistrates through the integration and maintenance of a formal, structured and rigorous mentoring program for new trial judges and magistrates. Further, the program will support the effective execution of judicial duties by offering a coaching experience for judges and magistrates who have served their roles more than one year.

**WORK PRODUCT**

The Trial Judge and Magistrate Mentoring Subcommittee will: develop and oversee the program, create all necessary materials to support the program, and create an evaluation process to follow the mentees through their mentoring experience.

**DURATION**

Indefinite.

Professional Development Subcommittee

Judy Rupp, Chair  
January 1, 2018 – December 31, 2019

Melissa Batie

January 1, 2018 - December 31, 2019

Rachel Bowen

January 1, 2018 – December 31, 2019

Hon. Amy Craig

January 1, 2018 – December 31, 2019

Rachel Dombrowski

January 1, 2018 – December 31, 2019

Nancy Kline

January 1, 2018 – December 31, 2019

Hon. Dawne Lindsey

January 1, 2018 – December 31, 2019

Patrick Loveless

January 1, 2018 – December 31, 2019

Hon. Danielle Mosley

January 1, 2018 – December 31, 2019

Terri L. Mumma

January 1, 2018 – December 31, 2019

Robert Prender

January 1, 2018 – December 31, 2019

Timothy Sheridan

January 1, 2018 – December 31, 2019

Mary K. Smith

January 1, 2018 – December 31, 2019

Sara Snyder

January 1, 2018 – December 31, 2019

## STAFF: SHAMIKA DENT-WILLIAMS

### NATURE AND PURPOSE

The Sub-Committee works closely with the Education Division: Office of Professional Development to conduct annual training needs assessments and, using new technologies and delivery methods, will develop proficiency based training programs and classes that address gaps in knowledge, skill and abilities that enhances mission-critical performance.

The Professional Development Sub-Committee oversees the selection and evaluation of faculty members and administers the selection of candidates for the Court Professional Certificate, Court Supervisor Manager, and Institute for Court Management programs.

### WORK PRODUCT

The Professional Development Sub-Committee serves as a vehicle for the development of educational programs that identify and develop future leaders, encourage succession planning, coaching, mentoring, and participation in training throughout the Judiciary in furtherance of the strategic plans and goals of the Education Committee.

### EXPECTED DURATION

Indefinite

Technology Education Subcommittee

Doug Hofstedt, Chair  
January 1, 2018 – December 31, 2018

Susan Bowen

January 1, 2018 – December 31, 2019

Debbie Forrester

January 1, 2018 – December 31, 2018

Greg Hilton

January 1, 2017 – December 31, 2018

Karen Lista

January 1, 2017 – December 31, 2018

Theresa Nudell

January 1, 2017 – December 31, 2018

Noah Parker

January 1, 2018 – December 31, 2018

Lee Robinson

January 1, 2018 – December 31, 2019

**STAFF: KELLY S. WILLIAMSON**

**NATURE AND PURPOSE**

To provide informed advocacy for the development, implementation, and delivery of technology education throughout the Maryland Judiciary. The mission of the Technology Training Subcommittee will be advanced through activities that continuously educate the subcommittee members at a high level as it pertains to ongoing technology education project planning and implementation. This education includes, but is not limited to, formal and informal presentations, attendance at regularly scheduled meetings, and serving as a sounding board and/or sample audience as necessary. The members of the subcommittee will undertake other activities as a group or individually when called upon to do so.

**WORK PRODUCT**

Oversight of technology education for the Judiciary, thinking partner for the Manager of the school of technology Education and the Assistant Administrator of the Judicial College of Maryland.

**EXPECTED DURATION**

Indefinite



Administrative Judges Workgroup

The diagram shows a central blue rounded rectangle labeled 'Administrative Judges Workgroup' at the top. Below it are four green rectangular boxes, each containing the name of a member: 'Hon. Susan H. Hazlett', 'Hon. Laura S. Ripken', 'Hon. Julie S. Solt', and 'Hon. Dorothy J. Wilson'.

Hon. Susan H. Hazlett

Hon. Laura S. Ripken

Hon. Julie S. Solt

Hon. Dorothy J. Wilson

**STAFF: LYNN EMERSON, STACEY SAUNDERS**

**PURPOSE:** Workgroup of subject matter experts that supports the design and development of the Judiciary's proficiency-based education and training system (PBETS) to provide performance-based training. PBETS is composed of three course types: CORE, Specialized, and Related.

**WORK PRODUCT:** CORE, Specialized, and Related proficiency-based training courses. PBET CORE training provides foundational awareness, knowledge, and skills needed to perform a job in the first 12 months of service at a basic, but complete level. Specialized classes will be offered after the employee has completed CORE training, which will deepen the professional's skills and enhance performance in targeted areas. Related classes will be multi-disciplinary courses that will support the employee's effectiveness in the position but are not specific to the position itself.

**DURATION:** Anticipated CORE rollout - 2019-2020

Commissioners Workgroup

Morgan Abey

Angela Blowe

Rachel Bowen

Gilbert Carr

Megan Dickerson

Raul Galindo

Annetta Lamonica

Linda Lewis

Patrick Loveless

Jim Veals

Bayley Hochradel

**STAFF: LYNN EMERSON, STACEY SAUNDERS**

**PURPOSE:** Workgroup of subject matter experts that supports the design and development of the Judiciary's proficiency-based education and training system (PBETS) to provide performance-based training. PBETS is composed of three course types: CORE, Specialized, and Related.

**WORK PRODUCT:** CORE, Specialized, and Related proficiency-based training courses. PBET CORE training provides foundational awareness, knowledge, and skills needed to perform a job in the first 12 months of service at a basic, but complete level. Specialized classes will be offered after the employee has completed CORE training, which will deepen the professional's skills and enhance performance in targeted areas. Related classes will be multi-disciplinary courses that will support the employee's effectiveness in the position but are not specific to the position itself.

**DURATION:** Anticipated CORE rollout - Fall 2018

Courtroom Clerks Proficiency Based  
Education Training System (PBETS)  
Workgroup

Lisa Bryant

Christine Combs

Jenny Cottman

Brad Gorney

Ashley Hopkins

Amanda Jacquette

Holly Marston

Ashley McNeal

Andrew Monahan

Ashley Silcott

Cathy Price

Shannon Rhodes

Alison Rohlich

Martha Sherbert

Ashley Silcott

Erin Smith

Barbara Uphoff

Michael Warfield

**STAFF: LYNN EMERSON AND STACEY SAUNDERS**

**NATURE AND PURPOSE**

Workgroup of subject matter experts that supports the design and development of the Judiciary's proficiency-based education and training system (PBETS) to provide performance-based training. PBETS is composed of three course types: CORE, Specialized, and Related.

**WORK PRODUCT**

CORE, Specialized, and Related proficiency-based training courses. PBET CORE training provides foundational awareness, knowledge, and skills needed to perform a job in the first 12 months of service at a basic, but complete level. Specialized classes will be offered after the employee has completed CORE training, which will deepen the professional's skills and enhance performance in targeted areas. Related classes will be multi-disciplinary courses that will support the employee's effectiveness in the position but are not specific to the position itself.

**DURATION**

Anticipated CORE rollout - 2019-2020

District Court Clerks Rules Workgroup

Terri Mumma, Chair

Joyce Chase

Tamera Chester

Maria Fields

Rachel Ingram

Linda Potter

Tiwana Richardson

#### **STAFF: SHAMIKA DENT- WILLIAMS**

#### **NATURE AND PURPOSE**

The purpose of the District Court Rules Workgroup is to: Provide subject matter expertise (SME) on the breadth and depth of the rules that govern the business practices and processes of the courts; To enhance the awareness, knowledge and skills of the District Court Clerk stakeholder group; and To collaborate with the Department of Professional Development in building an online course that supports greater consistency and uniformity in the interpretation and execution of the rules.

#### **WORK PRODUCT**

The workgroup will: identify the breadth and depth of the rules governing Maryland District Courts; collaborate on the development of a training structure that will provide ongoing and at least annual exposure to the District Court Clerk Rules, flexible to accommodate possible updates and changes, and the training structure should also allow opportunity for peer-to-peer learning transfers; collaborate on the development of online District Court Rules courses, as appropriate, governing the office practices and processes; and collaborate on the development of in classroom District Court Rules courses, as appropriate, governing the office practices and processes.

#### **DURATION**

The anticipated duration of this Workgroup is September 2016 – December 2018.



Workgroup on Human Trafficking  
Hon. Barbara B. Waxman, Chair

Hon. Tiffany  
Anderson

Hon. Mark Chandlee

Hon. Broughton M.  
Earnest

Lou Gieszl

Pamela Harris

Hon. Susan Hazlett

Hon. Fred Hecker

Hon. Robert B.  
Kershaw

Hon. Patricia  
Mitchell

Hon. Richard Sandy

Hon. Michael J.  
Stamm

## **STAFF: ABIGAIL HILL**

### **PURPOSE:**

The workgroup is charged with developing and implementing plans to educate judges, magistrates, appropriate judiciary staff, and justice partners on issues related to human trafficking. In addition, the workgroup may identify other resources and best practices for helping victims of human trafficking who come into contact with the court system. The workgroup will review information about programs in Maryland, as well as in other states, and will make recommendations to the Judicial Council accordingly. The workgroup will work in coordination with the Judicial Council's committees on Education, Family Law, Juvenile Law, and Specialty Courts and Dockets. The chairs of each of the above-mentioned committees will identify at least two people from within their membership to serve on the workgroup and to communicate information back to their respective committees.

### **DURATION**

Winter 2018

Judicial Assistants Workgroup

Monica Aguilar

Dana Amato

Kathy Nunnally

Margaret Recto

Teri Scherer

Kathy Schwender

**STAFF:** LYNN EMERSON, STACEY SAUNDERS

**PURPOSE:** Workgroup of subject matter experts that supports the design and development of the Judiciary's proficiency-based education and training system (PBETS) to provide performance-based training. PBETS is composed of three course types: CORE, Specialized, and Related.

**WORK PRODUCT:** CORE, Specialized, and Related proficiency-based training courses. PBET CORE training provides foundational awareness, knowledge, and skills needed to perform a job in the first 12 months of service at a basic, but complete level. Specialized classes will be offered after the employee has completed CORE training, which will deepen the professional's skills and enhance performance in targeted areas. Related classes will be multi-disciplinary courses that will support the employee's effectiveness in the position but are not specific to the position itself.

**DURATION:** Anticipated CORE rollout - 2019-2020

Judiciary Clerks Proficiency Based  
Education Training System (PBETS)  
Workgroup

Brandy Douglas

Amy German

Kathryn Glenn

Latoya Grainger

Crystal Jackson

Young Oh

Michelle Schriefer

Mindy Selba

Brenda Shields

Martha Sherbert

Kevin Tucker

Melissa Vanskiver

Jacquelyn Warfield

Mia Williams

**STAFF: LYNN EMERSON AND STACEY SAUNDERS**

**NATURE AND PURPOSE**

Workgroup of subject matter experts that supports the design and development of the Judiciary's proficiency-based education and training system (PBETS) to provide performance-based training. PBETS is composed of three course types: CORE, Specialized, and Related.

**WORK PRODUCT**

CORE, Specialized, and Related proficiency-based training courses. PBET CORE training provides foundational awareness, knowledge, and skills needed to perform a job in the first 12 months of service at a basic, but complete level. Specialized classes will be offered after the employee has completed CORE training, which will deepen the professional's skills and enhance performance in targeted areas. Related classes will be multi-disciplinary courses that will support the employee's effectiveness in the position but are not specific to the position itself.

**DURATION**

Anticipated CORE rollout - 2019-2020

2018 Magistrate's Orientation Workgroup

Magistrate Kimberly McBride

Magistrate Tracey McKirgan

Magistrate Stephanie Porter

Magistrate Wendy Schenker

Magistrate Hope Tipton

**STAFF: PAMELA VAUGHAN**

**NATURE AND PURPOSE**

To develop a program for all newly appointed Magistrates similar to the New Trial Judge's Orientation to aid in their transition. Our workgroup will include members of the Magistrates' Subcommittee and the Mentoring Subcommittee. The workgroup will include Magistrates who hear domestic and juvenile cases.

**WORK PRODUCT**

The workgroup will develop a course outline for all newly appointed Magistrates. We will make recommendations for courses and faculty and identify subject matter experts who can assist participants in transitioning into their new role. Our programs will include courtroom management and ethics. The curriculum will also include domestic and juvenile breakout sessions.

**DURATION**

November 2018



**STAFF: PAMELA VAUGHAN**

**NATURE AND PURPOSE**

To develop an annual conference for Magistrates similar to the Judges’ annual conference. The conference will offer educational opportunities and will provide a constructive forum for Magistrates from around the state to meet one another, exchange ideas and experiences regarding the unique role Magistrates play in the Maryland judicial system and the many issues and concerns Magistrates face on a daily basis.

**WORK PRODUCT**

The workgroup will: consider and recommend appropriate duration and location of the conference; develop proposed conference budget; develop conference agenda to include conference format, the identification of subject areas for educational courses, subject areas for speakers and “meet and greet” opportunities; and make recommendations for conference speakers and faculty.

**DURATION**

November 2018

2020 Magistrate Course Catalog  
Workgroup

Magistrate David Addison

Hon. James Bonifant

Magistrate Kristin Hileman-Adams

Magistrate Lara Weathersbee

**STAFF: PAMELA VAUGHAN**

**NATURE AND PURPOSE**

To develop annual Judicial College courses with a focus on educational needs of Magistrates.

**WORK PRODUCT**

The workgroup will: identify specific courses to be offered for 2018 which will include determining the total number of courses, duration of courses (all day vs. half day) and coordinating subject matter of courses offered on each course date; select course liaisons, make recommendations for course coordinators and faculty; make recommendations regarding format of courses (lecture, break-out groups, “Court Craft,” etc.); and general oversight of the course development process through course presentation.

**DURATION**

March 2019



Supervisors and Managers Workgroup

The organizational chart shows a central blue rounded rectangle labeled 'Supervisors and Managers Workgroup' at the top. Below it are two rows of four green rectangles. The first row contains: Marilyn Bentley, Connie Hurley, Faye Gaskin, and Barbara Meiklejohn. The second row contains: Robert PRender, Lee Robinson, Jonathan S. Rosenthal, and Judy Rupp.

Marilyn Bentley

Connie Hurley

Faye Gaskin

Barbara Meiklejohn

Robert PRender

Lee Robinson

Jonathan S. Rosenthal

Judy Rupp

**STAFF: LYNN EMERSON AND STACEY SAUNDERS**

**PURPOSE**

Workgroup of subject matter experts that supports the design and development of the Judiciary's proficiency-based education and training system (PBETS) to provide performance-based training. PBETS is composed of three course types: CORE, Specialized, and Related.

**WORK PRODUCT**

CORE, Specialized, and Related proficiency-based training courses. PBET CORE training provides foundational awareness, knowledge, and skills needed to perform a job in the first 12 months of service at a basic, but complete level. Specialized classes will be offered after the employee has completed CORE training, which will deepen the professional's skills and enhance performance in targeted areas. Related classes will be multi-disciplinary courses that will support the employee's effectiveness in the position but are not specific to the position itself.

**DURATION**

Anticipated CORE rollout - Summer 2019

Juvenile Law Committee

Hon. Michael J. Stamm, Chair  
January 1, 2018 – December 31, 2019

Hon. Anne K. Albright  
Montgomery County Circuit  
Court  
January 1, 2017 – December 31,  
2018

Hon. Sherrie R. Bailey  
Baltimore County Circuit Court  
January 1, 2017- December 31,  
2018

Hon. Daniel A. Dwyer  
Washington County Circuit  
Court  
January 1, 2017 – December 31,  
2018

Hon. Robert B. Kershaw  
Baltimore City Circuit Court  
January 1, 2017 – December 31,  
2018

Hon. Karen H. Mason  
Prince George's County Circuit  
Court  
January 1, 2018 – December 31,  
2019

Hon. Jane C. Murray  
Cecil County Circuit Court  
January 1, 2018 – December 31,  
2019

Hon. William Tucker  
Howard County Circuit Court  
January 1, 2017 – December 31,  
2018

Magistrate Erica Wolfe  
Anne Arundel County  
January 1, 2018 – December 31,  
2019

**STAFF: RICHARD ABBOTT, ESQ., HOPE GARY, ESQ., ABIGAIL HILL, ESQ., AND SARAH KAPLAN, ESQ.**

## **PURPOSE**

The Juvenile Law Committee will provide guidance and direction regarding policies, rules, and legislation surrounding juvenile law, including juvenile justice and child welfare. It will recommend policies, rules, and legislation that improve the effective administration of juvenile law.

## **SCOPE OF ACTIVITY**

The Committee will review all policies, rules and legislation regarding juvenile matters. It will make recommendations regarding the same. The Committee will review systemic issues regarding juvenile law and make recommendations for improvement. It also will collaborate with justice partners to ensure a holistic approach to the development, implementation and evaluation of initiatives involving juvenile matters. The Committee will oversee the review and update of all Judiciary publications and forms related to juvenile law. The Committee will report on its initiatives and other activities, at least annually, to the Judicial Council.



Foster Care Court Improvement Program  
Subcommittee

Hon. Anne Albright, Chair  
January 1, 2017 – December 31, 2018

Hon. Theresa Adams

January 1, 2016 – December  
31, 2018

Hon. William O. Carr

January 1, 2018 – December  
31, 2019

Rebecca Jones Gaston

Ex Officio

Hon. Cheryl McCally

January 1, 2016 – December  
31, 2018

Magistrate Althea Stewart  
Jones

January 1, 2016 – December  
31, 2018

Hon. David W. Young

January 1, 2018 – December  
31, 2018

**STAFF: HOPE GARY**

**NATURE AND PURPOSE**

The scope of activity for the Foster Care Court Improvement Program Subcommittee would be all matters related to juveniles and young adults involved in Child in Need of Assistance (CINA), termination of parental rights, and adoption and will provide oversight of the Federal Court Improvement Program grant awarded to the Court. The subcommittee review all of these matters, make recommendations to the Juvenile Law Committee, to include, but not be limited to, recommendations as to possible legislative matters, update of foster care and neglect related petitions, Maryland Rules, recommend and identify new program initiatives, review and recommend all grant awards related to foster care and corroborate with the Department of Social Services as to ongoing and possible issues affecting juveniles in the Court system.

This subcommittee, through its Chairperson, will present its recommendations to the Juvenile Law Committee for discussion, review and possible recommendation to the Chief Judge and the Judicial Council.

**DURATION**

Expected Duration of this subcommittee is indefinite.

Juvenile Justice Subcommittee

Hon. William Tucker, Chair  
January 1, 2018 – December 31, 2018

Hon. Mark Chandlee

January 1, 2018 – December  
31, 2019

Magistrate John Gunning

January 1, 2018 – December  
31, 2018

Magistrate Jeffrey Moffat

January 1, 2018 – December  
31, 2019

Magistrate Kristin Peacock

January 1, 2018 – December  
31, 2018

Hon. Richard Sandy

January 1, 2018 – December  
31, 2019

Magistrate Lara Weathersbee

January 1, 2018 – December  
31, 2018

**STAFF: ABIGAIL HILL, ESQ. AND SARAH KAPLAN, ESQ.**

**NATURE AND PURPOSE**

The scope of activity for the Juvenile Justice Subcommittee would be all matters related to juveniles in delinquent related cases whether in the juvenile or adult courts. The subcommittee will review all of these matters, make recommendations to the Juvenile Law Committee, to include, but not be limited to, recommendations as to possible legislative matters, update of juvenile related petitions, Maryland Rules and corroborate with the Department of Juvenile Services as to ongoing issues affecting juveniles in the court system.

This subcommittee, through its Chairperson, will present its recommendations to the Juvenile Committee for discussion, review and possible recommendation to the Chief Judge and the Judicial Council.

**EXPECTED DURATION**

Indefinite.

Bench to Counsel Training Workgroup  
Hon. Cheryl McCally, Chair

Magistrate Julia Minner

Magistrate Kathryn Brewer  
Poole

Hon. Patrick Woodward

**STAFF: JOANNE KERR AND HOPE GARY**

**CONSULTANTS:** Audra Davis, Carol Ann Smith, and Seri Wilpone

**NATURE AND PURPOSE**

The Bench to Counsel Training Workgroup will review and analyze the Bench to Counsel Tool results and issue the Bench to Counsel Survey.

**ANTICIPATED WORK PRODUCT**

Development a training opportunity for attorneys based on results of the Bench to Counsel Tool.

**DURATION**

12 months

Child Welfare Education Workgroup  
Hon. David Young, Chair

Magistrate James Casey

Magistrate Kimberly McBride

Magistrate Zakia Mahasa

Magistrate Lynae Turner

Magistrate Erica Wolfe

**STAFF: HOPE GARY**

**CONSULTANT:** Leslie Ridgeway

**NATURE AND PURPOSE**

The Child Welfare Education Workgroup will plan, host and conduct post training assessment of CANDO.

**ANTICIPATED WORK PRODUCT**

The workgroup will develop training materials and review, revise and update the current Child Welfare Benchbook.

**DURATION**

7-8 months

Family First Prevention Services Act  
(FFPSA) Workgroup

Hon. Theresa Adams, Chair

**STAFF: ABIGAIL HILL, ESQ.**

**NATURE AND PURPOSE**

This workgroup purpose will be to review the new federal law, with emphasis on the court-related provisions. The workgroup will assess whether legislative change is necessary, and if so, will draft a proposed bill for inclusion in the Judiciary's 2019 Legislative Package.

**ANTICIPATED WORK PRODUCT**

The anticipated legislation will address FFPSA's requirements that the court conduct independent reviews of congregate care placements within 60 days. The workgroup will also address appropriate modifications to the Rules and Model Court Orders.

**ANTICIPATED DURATION**

6 months. Appropriate consultants will need to be determined.

Kinship Care Workgroup  
Hon. William O. Carr, Chair

Magistrate David Addison

Rebecca Jones Gaston

Magistrate Althea Stewart  
Jones

Hon. Margaret Kent

Brandi Stocksdale

**STAFF: BRANDI HILL**

**CONSULTANTS:** Jim Becker, Aaronette Carter, Erica LeMon, John McGinnis, Jacqueline Powell, Sean Bloodsworth, Ann Marie Bisner, Ed Kilcullen, and Charquis Meadows

**NATURE AND PURPOSE**

The Kinship Care Workgroup will explore Kinship Care options for children involved in CINA and related matters, work to have Fictive Kin recognized as a placement resource and collaborate with DHR to utilize Kinship Care Navigators more effectively to improve resource for kinship families and the Juvenile Court.

**ANTICIPATED WORK PRODUCT**

Develop and implement Border Agreements between the State of Maryland and/or individual counties with adjacent jurisdictions to allow for greater flexibility in home studies and supervision in CINA cases; hold a one day program for judges and magistrates on issues related to kinship care; and assist DHR in developing more family location services.

**DURATION**

12-18 months

MDEC Workgroup  
Hon. Anne K. Albright, Chair

Hon. Sherrie R. Bailey

Hon. Daniel A. Dwyer

Hon. Robert B. Kershaw

Hon. Karen H. Mason

Hon. Jane C. Murray

Hon. Michael Stamm

Hon. William Tucker

Magistrate Erica J. Wolfe

**STAFF: JOANNE KERR AND SARAH R. KAPLAN, ESQ.**

**NATURE AND PURPOSE**

The Workgroup’s purpose is review MDEC practices, screens, and forms from the view point of the juvenile court.

**ANTICIPATED WORK PRODUCT**

The Workgroup and develop recommendations for modifications to MDEC practices, screens, and forms that will support the Juvenile Court bench.

**ANTICIPATED DURATION**

6 months.

Parent Representation Resources  
Workgroup  
Hon. Cheryl McCally, Chair

Magistrate Julia Minner

Magistrate Kathryn Brewer Poole

Magistrate JoAnn Asparagus

**STAFF: HOPE GARY**

**CONSULTANTS:** David Wagner and Vicky Wolfson

**NATURE AND PURPOSE**

The Parent Representation Resources Workgroup will develop a plan to expand resources available to parents in CINA and related TPR matters on the Eastern Shore and in Western Maryland based on FCCIP Site Visits information and the timeliness of cases at Shelter.

**ANTICIPATED WORK PRODUCT**

The workgroup would like to create a Dependency 101 video and accompanying handbook to educate, support, and assist parents in navigating through the court process and also to develop a parent peer/mentor program.

**DURATION**

5-6 months



Legislative Committee

Hon. W. Timothy Finan, Chair  
January 1, 2017 – December 31, 2018

Hon. Kathleen Gallogly Cox  
Baltimore County Circuit  
Court  
January 1, 2018 – December  
31, 2019

Hon. Joseph M. Getty  
Court of Appeals  
January 1, 2017 – December  
31, 2018

Pamela Harris  
State Court Administrator  
Ex Officio

Hon. Melvin J. Jews  
District Court in Dorchester  
County  
January 1, 2018 – December  
31, 2019

Hon. Cynthia Jones  
Baltimore City Circuit Court  
January 1, 2017 – December  
31, 2018

Hon. Andrea Leahy  
Court of Special Appeals  
January 1, 2017 – December  
31, 2018

Hon Stacey Mayer,  
Vice-Chair  
District Court in Baltimore  
County  
January 1, 2017 – December  
31, 2018

Hon. John P. Morrissey  
Chief Judge, District Court  
Ex Officio

Hon. Timothy D. Murphy  
Senior Judge  
January 1, 2018 – December  
31, 2019

Hon. James Sarbanes  
Wicomico County Circuit  
Court  
January 1, 2017 – December  
31, 2018

Hon. Michael J. Stamm  
St. Mary's County Circuit  
Court  
January 1, 2017 – December  
31, 2018

**STAFF: SUZANNE PELZ**

**PURPOSE**

The Legislative Committee will protect and promote the Judiciary's interests regarding new laws and initiatives. It will defend and/or advance the Judiciary's interests by determining and implementing the most effective strategy for doing so given the political climate and other factors impacting the current landscape. The Committee members rely on collective institutional knowledge, history, and political experience.

**SCOPE OF ACTIVITY**

The Legislative Committee will review and analyze legal and policy implications and how they affect the Judiciary. It also will serve as a clearinghouse for all legislation, advise the Chief Judges and Judicial Council on legislative issues, review pending legislation, and formulate a single, unified position for the Judiciary. The Committee reviews internally generated requests for new legislation and makes recommendations to the Judicial Council. The Committee will report on its initiatives and other activities, at least annually, to the Judicial Council.

Civil Law Subcommittee

Hon Robin D. Gill Bright, Chair  
January 1, 2018 – December 31, 2019

Hon. Wayne A. Brooks

January 1, 2018 – December 31, 2019

Hon. Angela M. Eaves

January 1, 2018 – December 31, 2019

Hon. Mark F. Scurti

January 1, 2018 – December 31, 2019

**STAFF: STEPHANE LATOUR**

**NATURE AND PURPOSE**

To review legislation pertaining to civil law during the legislative session and make recommendations to the full Committee.

**ANTICIPATED WORK PRODUCT**

To review legislation pertaining to civil law during the legislative session and make recommendations to the full Committee.

**EXPECTED DURATION**

Ninety Days (January to April)

Criminal Law Subcommittee

Hon. Richard H. Duden, Chair  
January 1, 2018 – December 31, 2019

Hon. John M. Maloney

January 1, 2018 – December 31, 2019

Hon. Charles J. Peters

January 1, 2018 – December 31, 2019

Hon. Michelle R. Saunders

January 1, 2018 – December 31, 2019

**STAFF: STEPHANE LATOUR**

**NATURE AND PURPOSE**

To review legislation pertaining to criminal law during the legislative session and make recommendations to the full committee.

**ANTICIPATED WORK PRODUCT**

To review legislation pertaining to criminal law during the legislative session and make recommendations to the full committee.

**EXPECTED DURATION**

Ninety Days (January to April)

Senior Judges Committee

Hon. James Kenney III, Chair  
January 1, 2018 – December 31, 2019

Hon. Jean Baron  
Senior Judge  
January 1, 2018 – December  
31, 2019

Hon. Lynne A. Battaglia  
Senior Judge  
January 1, 2017 – December  
31, 2018

Sondra Battle  
Circuit Court Administrator  
Prince George's County  
January 1, 2017 – December  
31, 2018

Hon. Leonard Eiswert  
Senior Judge  
January 1, 2017 – December  
31, 2018

Hon. Deborah S. Eyster  
Vice Chair  
Court of Special Appeals  
January 1, 2017 – December  
31, 2018

Hon. Steve Johnson  
Senior Judge  
January 1, 2017 – December  
31, 2018

Hon. Barbara Kerr Howe  
Senior Judge  
January 1, 2018 – December  
31, 2019

Hon. Irma S. Raker  
Senior Judge  
January 1, 2018 – December  
31, 2019

Hon. Gale E. Rasin  
Senior Judge  
January 1, 2018 – December  
31, 2019

Hon. Thurman H. Rhodes  
District Court in Prince  
George's County  
January 1, 2018 – December  
31, 2019

Hon. Nancy B. Shuger  
Senior Judge  
January 1, 2018 – December  
31, 2019

Carole Burkhart  
District Court Headquarters  
January 24, 2018 –  
December 31, 2018

**STAFF: JACINA STANTON**

**PURPOSE**

The Senior Judges Committee will advise the Chief Judge of the Court of Appeals and other members of the Court on matters relevant to retired/recalled judges.

**SCOPE OF ACTIVITY**

The Committee will monitor changes to laws, rules, and policies that impact retired/recalled judges. It will ensure retired/recalled judges are apprised of those changes and that they receive the requisite training to effectively address the same. The Committee also will ensure retired/recalled judges receive the tools necessary to perform their duties. The Committee will report on its initiatives and other activities, at least annually, to the Judicial Council.

Legislative Subcommittee

Hon. Deborah Eyster, Chair  
January 1, 2018 – December 31, 2018

Hon. James A. Kenney III  
January 1, 2018 – December 31,  
2018

## **NATURE AND PURPOSE**

Review and monitor legislation that affects retired judges generally and recalled judges in particular

## **WORK PRODUCT**

Advice to the Judicial Legislative Committee.

## **EXPECTED DURATION**

Operates during the legislative session.

Newsletter Subcommittee

Hon. James A. Kenney III, Chair  
January 1, 2018 – December 31, 2019

Hon. Deborah S. Eyster

January 1, 2017 – December  
31, 2018

Hon. Thurman H. Rhodes

January 1, 2018 – December  
31, 2018

Hon. Nancy B. Shuger

January 1, 2018 – December  
31, 2018

**STAFF: JACINA STANTON**

**NATURE AND PURPOSE**

The Newsletter Workgroup will create a quarterly newsletter that could be used on an ongoing basis to provide timely and relevant information to the retired judges as a whole.

**WORK PRODUCT**

Quarterly newsletter to be distributed to retired judges.

**DURATION**

Indefinite

Senior Judges Award Workgroup  
Hon. Irma S. Raker, Chair

Hon. Jean Baron

Hon. Lynne Battaglia

Hon. Leonard Eiswert

Hon. Stephen Johnson

Hon. Barbara Howe

**STAFF: JACINA STANTON**

**NATURE AND PURPOSE**

The Senior Judges Award Group will evaluate the suggestion by the MSBA Senior Judges Chairperson recommending the creation of an award for a Maryland Senior Judge.

**WORK PRODUCT**

Develop criteria for Senior Judges Award recipient and nomination process.

**DURATION**

The workgroup will meet through Fall 2018.

Specialty Courts and Dockets Committee

Hon. Nicholas E. Rattal, Chair  
January 1, 2018 – December 31, 2019

Hon. Keith A. Baynes  
Cecil County Circuit Court  
January 1, 2017 –  
December 31, 2018

Hon. Kathleen L. Beckstead  
Wicomico County Circuit  
Court  
January 1, 2017 –  
December 31, 2018

Hon. James Bonifant  
Montgomery County Circuit  
Court  
January 1, 2018 –  
December 31, 2019

Hon. Philip Caroom  
Senior Judge  
January 1, 2018 –  
December 31, 2019

Hon. Mark S. Chandlee  
Calvert County Circuit Court  
January 1, 2017 –  
December 31, 2018

Hon. Helen I. Harrington  
Senior Judge  
January 1, 2017 –  
December 31, 2018

Magistrate Troy Hill  
Baltimore City  
January 1, 2017 –  
December 31, 2018

Hon. Patrice E. Lewis  
District Court in Prince  
George's County  
January 1, 2017 –  
December 31, 2018

Hon. George E. Lipman,  
Vice Chair  
Senior Judge  
January 1, 2017 –  
December 31, 2018

Hon. Thomas Pryal  
District Court in Anne  
Arundel County  
January 1, 2017 –  
December 31, 2018

Hon. Nancy M. Purpura  
Baltimore County Circuit  
Court  
January 1, 2017 –  
December 31, 2018

Hon. Ronald B. Rubin  
Montgomery County Circuit  
Court  
January 1, 2017 –  
December 31, 2018

Hon. Ronald A. Silkworth  
Anne Arundel County Circuit  
Court  
January 1, 2018 –  
December 31, 2019

Hon. Ann Wagner-Stewart  
District Court in Prince  
George's County  
January 1, 2018 –  
December 31, 2019

Hon. Sean D. Wallace  
Prince George's County  
Circuit Court  
January 1, 2017 –  
December 31, 2018

Hon. Beverly Woodard  
Prince George's County  
Circuit Court  
January 1, 2018 –  
December 31, 2019

Hon. Ricardo Zwaig  
District Court in Howard  
County  
January 1, 2018 –  
December 31, 2019

**STAFF: GRAY BARTON**

**PURPOSE**

The Specialty Courts and Dockets will promote and oversee the development, implementation and evaluation of specialty courts and dockets in the courts.

**SCOPE OF ACTIVITY**

The Committee will ensure the utilization of best practices by specialty courts and special dockets, in areas such as substance abuse, mental health and alcoholism, business and technology, and science and technology. It will monitor and direct the evaluation of the delivery of evidence-based training, technical assistance, research, funding and support for specialty courts and special dockets. The Committee will report on its initiatives and other activities, at least annually, to the Judicial Council.



Business and Technology Case Management  
Subcommittee  
Hon. Sean Wallace, Chair  
January 1, 2017 – December 31, 2018

Hon. Audrey J. S. Carrion  
January 1, 2017 – December 31,  
2018

Hon. Paul W. Ishak  
January 1, 2018 – December 31,  
2019

Hon. Ronald B. Rubin  
January 1, 2017 – December 31,  
2018

Hon. Harry C. Storm  
January 1, 2017 – December 31,  
2018

**STAFF: GRAY BARTON**

**NATURE AND PURPOSE**

This subcommittee will deal with the issues generated by the Business and Technology Specialty Docket, to include: reviewing of the forms; using Rule 16-205 to promote consistency within the State regarding the categorization of a case as a business and technology case; providing training in this area to judges; and formulating recommendations on the management of complicated discovery and scientific issues that arise in business and technology cases. This subcommittee will provide local jurisdictions with updated information to ensure scientific-based best practices are utilized. This subcommittee will also recommend the training of more judges to qualify them to handle these complicated types of litigation. It is apparent that there are currently too few judges who are qualified to handle these cases, as more and more qualified judges retire. In addition, this subcommittee will assist with coordinating the ASTAR Judges, who deal with scientific issues that are interrelated to complicated litigation. Finally, this subcommittee will assist the Judicial Institute in providing new business and technology judge orientation, as well as advanced training for judges who are already familiar with business and technology cases.

**ANTICIPATED WORK PRODUCT**

Provide a written report at least once a year to outline proposals and actions.

**EXPECTED DURATION**

Indefinite.

Mental Health, Alcoholism, & Addition  
Subcommittee

Hon. George Lipman, Chair  
January 1, 2018 – December 31, 2019

Hon. Lou Becker

January 1, 2018 –  
December 31, 2019

Hon. Lynne Battaglia

January 1, 2018 –  
December 31, 2019

Hon. Mimi Cooper

January 1, 2018 –  
December 31, 2019

Hon. Robert Heffron

January 1, 2017 –  
December 31, 2018

Hon. Melvin Jews

January 1, 2018 –  
December 31, 2019

Hon. Patrice Lewis

January 1, 2018 –  
December 31, 2019

Hon. John Nunn

January 1, 2017 -  
December 31, 2018

Hon. Gale Rasin

January 1, 2018 –  
December 31, 2019

Hon. Mary Reese

January 1, 2017 –  
December 31, 2018

Hon. Marina Sabett

January 1, 2018 –  
December 31, 2019

Hon. Ronald Silkworth

January 1, 2018 –  
December 31, 2019

Hon. Rachel Skolnik

January 1, 2018 –  
December 31, 2019

Hon. Dana Moylan  
Wright

January 1, 2018 –  
December 31, 2019

## **STAFF: GRAY BARTON AND ROBERT POINTER**

### **NATURE AND PURPOSE**

This subcommittee will explore trial court sentencing alternatives for the treatment and rehabilitation of the seriously mental ill and substance-addicted defendants who are not enrolled in the specialty courts. This subcommittee will work closely with the Department of Health and Mental Hygiene (“DHMH”) and other governmental agencies to monitor and provide information regarding both community and residential based treatment. The subcommittee will emphasize reducing the delays in the placement of incompetent and addicted defendants (Rule 8-507) and work closely with their partners in the legislative and executive branches. One goal will be to ensure resources are readily available for more DHMH-compliant probation supervision for the mentally ill and substance-addicted defendants. This subcommittee will work with the Judicial Institute to provide training in this area.

### **ANTICIPATED WORK PRODUCT**

Provide a written report at least once a year to outline proposals and actions.

### **EXPECTED DURATION**

Indefinite.

Problem Solving Courts Subcommittee

Hon. Thomas Pryal, Chair  
January 1, 2017 – December 31, 2018

Hon. Kathleen Beckstead

January 1, 2017 –  
December 31, 2018

Hon. David Carey

January 1, 2018 –  
December 31, 2019

Hon. Mark Chandlee

January 1, 2017 –  
December 31, 2018

Hon. Broughton Earnest

January 1, 2017 –  
December 31, 2018

Hon. Julie Glass

January 1, 2017 –  
December 31, 2018

Hon. Melvin Jews

January 1, 2017 –  
December 31, 2018

Hon. Mary Kent

January 1, 2017 –  
December 31, 2018

Hon. Sherri Koch

January 1, 2018 –  
December 31, 2019

Robert Prender

January 1, 2018 –  
December 31, 2019

Judy Rupp

January 1, 2018 –  
December 31, 2019

Magistrate Wendy Schenker

January 1, 2017 –  
December 31, 2018

Magistrate Althea Stewart Jones

January 1, 2018 –  
December 31, 2019

Hon. Beverly Woodard

January 1, 2018 –  
December 31, 2019

Hon. Dana Moylan Wright

January 1, 2018 –  
December 31, 2019

**STAFF: GRAY BARTON**

**NATURE AND PURPOSE**

This subcommittee encompasses: Adult Circuit Court Drug Court; Juvenile Drug Court; District Court Drug Court; Mental Health Court; Veterans' Court; Re-entry Court; and Truancy Court. The purpose of this subcommittee is to assist these courts in its purview and provide a comprehensive and collaborative approach to dealing with the issues that arise for the participants in these courts. This subcommittee will assist each county in employing best practices, including: providing evidence based training; technical assistance; research; and in identifying funding support to their courts. The subcommittee will be in constant contact with each of the counties and their respective courts to allow for sharing information concerning what works, but also what doesn't work. This subcommittee will maintain its current role of reviewing and commenting on all applications for the creation of new specialty courts in Maryland. This subcommittee will also assume the roles of the Drug Court Oversight Committee and the Mental Health Oversight Committee. The Problem Solving Courts Subcommittee will therefore be responsible for reviewing all statistics and reports from these particular courts to ensure they are remaining up-to-date with the recommended evidence based practices and maintaining proper records.

This subcommittee will also be responsible for providing training to members of the judiciary regarding the topics that fall under this subcommittee's purview. This subcommittee's training will be offered both in collaboration with the Judicial Institute and independent of it. This subcommittee will be well-positioned to administer this training not only to the judiciary, but also to the State's Attorneys' Offices, the Defense Bar, the Health Department, Community Supervision and Law Enforcement. I believe these updates should be provided on a yearly basis.

**ANTICIPATED WORK PRODUCT** - Provide a written report at least once a year to outline proposals and actions.

**EXPECTED DURATION** - Indefinite.

Workgroup on Legislation  
Hon. Nicholas E. Rattal, Chair

Hon. George Lipman

Hon. Thomas Pryal

Hon. Sean Wallace

**STAFF: GRAY BARTON**

**NATURE AND PURPOSE**

Provide feedback to the Legislative Committee on proposed legislation relevant to the Specialty Courts and Dockets Committee issue areas.

**ANTICIPATED WORK PRODUCT**

Provide feedback to the Legislative Committee on relevant legislation.

**EXPECTED DURATION**

Ninety days (January – April)

## Mental Health Performance Measures Advisory Workgroup



### Purpose

NCSC is a leader in this area, and in 2010, developed a national set of performance measures for mental health courts. These measures will serve as the foundation for this effort; however, as state-specific policies and organizational structure in Maryland may not be similar to other programs around the country, the Workgroup will need to consider applicability, feasibility, and relevance for Maryland's courts. Furthermore, the Workgroup will consider additional measures not included in the national set, such as how to track performance for the competency track.

### Anticipated Work Product

The Office of Problem Solving Courts (OPSC) recently agreed with terms with the National Center for State Courts (NSCS) to develop a Statewide Performance Management System for Mental Health Courts.

### Expected Duration

The workgroup will meet through September 30, 2018.